

PIERCE COLLEGE

UNIT OVERLOAD PETITION

All regular college students are limited to **9 units for the Winter/Summer terms and 19 units for the Fall/Spring terms** at the time of registration. Unit Overload Petitions will be processed starting the 1st day of Open Enrollment for the term. This petition must be submitted at your home college.

I am requesting enrollment in over 11 units for Winter/Summer or enrollment in over 19 units for Fall/Spring.

The total units for a Summer term include Session A, B, and 8-week.

Students can request 10-11 units for Winter or Summer directly with Admissions and Records. This petition is not required.

REQUIREMENTS:

- Previous academic achievement of at least a cumulative 3.0 GPA in college coursework.
- Previously completed an academic course load of 12 or more semester units or 18-quarter units.

INSTRUCTIONS:

- This form must be submitted by a counselor to Admissions via email.
- The petitions will be processed within 3 (three) business days after submission. Admissions will notify the student and the counselor once the petition is processed.
- If approved, the student will enroll themselves in the course(s).

Student Name _____ Semester/Year _____

Student ID Number _____

I would like permission to enroll in a **TOTAL** of _____ units.

If permissions is granted, I will enroll in the following course(s):

Course	Units	Course	Units

FOR COUNSELOR USE ONLY

REQUEST APPROVED FOR _____ TOTAL UNITS

Counselor Printed Name: _____

Counselor Signature: _____ Date: _____