



ASO  
BUDGET BOOK  
FISCAL YEAR 2013-2014

BRUCE ROSKY  
ASSOCIATED VICE PRESIDENT

MAY 31, 2013

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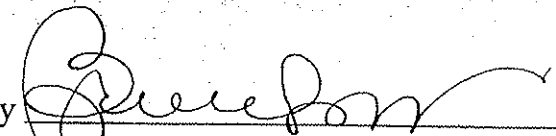
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Reported and Submitted by

  
Bruce Rosky, Associated Vice-President


The budget of the Associated Students of Los Angeles Pierce College 2013-2014 school year, commencing July 1, 2013, was approved by the Finance Committee on April 25, 2013 in the amount of \$124,000.00 and it was tendered for ASO Senate approval on May 14, 2013.

For the Finance Committee:


  
Kanny Morgan, ASO Treasurer

The budget was approved by the Senate on May 14, 2013 in the amount of \$124,000.00. All appropriated funds shall be used for the purposes stated in the Budget Book, unless otherwise specifically approved, in advance, by the Finance Committee and ASO Senate. The approved A.S.O. Budget was referred to the College President via the ASO Advisor and ASO President on May 20, 2013 for his concurrence.

For the Senate:


  
Kevin Sparks, ASO Senate Vice President

Approval of the budget is recommended:

1.   
Kevin Sparks, ASO VP                      Date

2.  5-16-13  
Brad Saenz, ASO Advisor                      Date

The budget is approved:

  
Alma Johnson-Hawkins, Interim President L.A. Pierce College &  
Associated Student Organization Trustee

5-21-13  
Date



Associated Students  
Pierce College  
**SENATE MEETING AGENDA**  
Tuesday, May 14th, 2013  
1:00 P.M. – 3:00 P.M.  
Great Hall

Present: Madeeha, Krishna, Ruben, Neha, Gus, John, John, Michael, Ethan, Vaknin, Andrew, Bernard, Dobbins, Lara, Mariela, Lana, Felicity, Danielle, Iqra, Pacia, Said, Iona, Adriana, Monica, Kanny, Shane, Kevin, Brad,

Excused: Danielle, Alex,

Absent: Lara, Tony, Fernando, Sara, Said,

Approval of Minutes: Last meeting minutes were approved

Public Requests to Address the Senate (2 minute limit)

Discussion Items

1. Publicity Package: Kevin suggested that publicity chair be given more platforms for advertisement such as face book page, marquee and sandwich boards.

Action Items

1. Resolution Package- Publicity package resolution was discussed and put to vote. Resolution package unanimously passed
2. Budget 2013/2014. The budget was discussed and put to vote. Budget 2013/2014 passed 21 ayes and one nay.
3. Transfer funds to travel account from various accounts was not voted on.

Reports (2 minute limit)

**Executive Officers:** None

**Advisor:** None

**Committees:** Welfare committee got approved to fundraise for the Boston bombing, Social Cultural committee will hold ASO banquet on Tuesday evening from 4pm. People should dress proper. CSAC board will host their last meeting on Monday, May 19<sup>th</sup> there will be a world fest at Balboa Park, hours will be awarded to attendees. Register online to gain free admission.

**Departments:** None

Announcements:

Senate picture day either before or after the meeting.

Meeting was adjourned at 1:58pm

This meeting is held in accordance with the Brown Act, Robert's Rules of Order, and the policies of Los Angeles Pierce College and the Los Angeles Community College District. Further, the meeting is chaired by the ASO vice-president and is conducted solely at their discretion



ASSOCIATED STUDENTS  
LOS ANGELES PIERCE COLLEGE  
FINANCE COMMITTEE MEETING

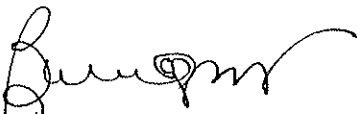
MINUTES

Date: 4/25/2013

The meeting was called to order by the chairperson at: 1:03 PM in the ASO Conference Room.

1. A legal quorum of two students and the Dean of Student Services or designate were present as follows:
  - a. Shane Mooney, ASO President
  - b. Kanny Morgan, ASO Treasurer
  - c. Fernando Aquino, ASO Senate Representative
  - d. Brad Saenz, ASO Advisor
  - e. Pardaman Mann, Supervisor Accounting Tech
2. Approval of Agenda. A motion was made by *Kanny Morgan* seconded by *Brad Saenz* and carried 4 yes, 0 no, 0 abst. to approve the agenda.
3. OPEN FORUM-The public may speak only during open forum.  
Public comments are limited to 2 (two) minutes/speaker.
4. **FINANCE REQUEST S13-20**: A motion was made by Kanny Morgan, seconded by Brad Saenz and carried 4 yes, 0 no, 0 abst. 0 abst. to approve ASO Budget request in the amount of \$124,000 for the fiscal year 2013-2014.
5. **FINANCE REQUEST S13-25**: A motion was made by Brad Saenz, seconded by Kanny Morgan and failed, 0 yes, 4 no, 0 abst. 0 abst. to approve ASO funds in the amount of \$500 for Vita Program.
6. **FINANCE REQUEST S13-26**: A motion was made by Brad Saenz, seconded by Kanny Morgan and carried 4 yes, 0 no, 0 abst. 0 abst. to approve ASO funds from account 7323 (Emergency Expenditure) to a new account 7109 in the amount of \$800 for 3<sup>RD</sup> Annual Empowerment Conference.
7. **FINANCE REQUEST S13-27**: A motion was made by Brad Saenz, seconded by Kanny Morgan and carried 4 yes, 0 no, 0 abst. 0 abst. to approve ASO funds from account 7323 (Emergency Expenditure) to a new account 8017 in the amount of \$700 for 1<sup>st</sup> Inaugural Public Speaking Tournament.
8. The meeting adjourned at 1:16 PM.

Submitted by,



Bruce Rosky  
Associate Vice President

## ADMINISTRATIVE REGULATIONS

Informed financial management is a fundamental responsibility of the elected officers and legislators of the Associated Students of Los Angeles Pierce College. These student representatives are expected to exercise good judgement, selectivity, and reasonable prudence in the use of student funds. Otherwise, the educational experience of all students will be adversely affected through reduced opportunity to participate in social, athletic and other extracurricular activities.

The financial plan or annual budget is the primary tool used to define individual or organizational objectives, to allocate resources, and to control expenditures. The Los Angeles Community College District Administrative Regulations, Division IV, Chapter 13, Index No. E-29, paragraph F, states that the Finance Committee shall submit a budget to the Senate for approval. Therefore, the responsibility for budget formation resides in the Finance Committee. The members of this Committee are: the ASO Treasurer, the ASO President, an ASO Senator appointed by the ASO President, the Dean of Student Services or his designate, and a Faculty Representative appointed by the College President.

The difficult and unpopular task of bringing the numerous liberal requests for funding in to balance with limited resources falls upon the members of the Finance Committee. Consequently, they must be judicious in their selection of programs and funding levels to insure that maximum benefit accrues to the members of the Associated Student Organization. In fact, the future solvency and reputation of the Associated Student Organization rests upon the shoulders of the Finance Committee Members who are individually and collectively responsible for establishing and funding worthwhile programs or projects which assure their organization's future viability. They owe this to their constituents, those who preceded them over the year, those who follow after them, and to their personal integrity.

The Finance Committee members are not the only contributors to the budget. The student Senators are responsible for budget approval. Therefore in arriving at their individual and collective decisions, they must, in good conscience, understand fully the programs proposed for funding and the appropriateness of resources allotted. Anything less than a conscientious review of the budget by a Senator constitutes a betrayal of constituents's trust and indicates a cavalier attitude toward the duties imposed upon elected representatives.

If the student Senators and members of the Finance Committee exercise meticulous accountability on behalf of the Associated Student Organization members, they shall create a budget which is fiscally sound, innovatively diverse and politically unifying. Also, they shall have distinguished themselves in the process.

The basic budget responsibilities of the Associated Student organization are set forth in the Los Angeles Community College District, Administrative Regulations, Index Number E-29 (copy attached). Members of the Finance Committee and Senate should become familiar with these budget management guides and adhere to them in all fiscal undertakings.

<b>LOS ANGELES COMMUNITY COLLEGES OFFICE OF THE CHANCELLOR ADMINISTRATIVE REGULATIONS</b>	<b>INDEX NUMBER: S-3</b>
<b>REFERENCE:</b>	<b>TOPIC: ASO Fund Management</b>
<b>ISSUE DATE: June 3, 2010</b>	<b>INITIATED BY: Educational Support Services Division</b>
<b>CHANGES: Replaces Administrative Regulations E-26, 27, E-28, E-29, E-30, E-31, E-33, E-46</b>	<b>DATES OF CHANGES:</b>

## 1. RESPONSIBILITIES OF THE FINANCE COMMITTEE

### a. Membership

- (1) A Finance Committee shall be established with membership limited to the following:
  - (a) The Treasurer/ Financial Officer of the Associated Student Organization, who shall act as the Chairperson and a voting member of the Finance Committee.
  - (b) President of the Associated Student Organization.
  - (c) One elected member of the governing body of the Associated Student Organization appointed by the President of the Associated Student Organization and approved by a majority of the governing body.
  - (d) The Chief Student Services Officer or ASO Advisor.
  - (e) One faculty member appointed by the President of the College.
  - (f) The Chief Business Officer (or designee), serving as ex-officio member with no vote.
- (2) The Chief Business Officer (or designee) is responsible for ensuring that all actions by the Associated Student Organization Finance Committee are in accordance with Board Rules and District Policies, and is required to report to the College President any potential violations.
- (3) Student members of the Finance Committee must be paid members of the Associated Student Organization.

b. Responsibilities

(1) The ASO Finance Committee shall:

- (a) Plan, approve and submit the initial annual ASO budget, prepared on a line item basis, to the Associated Student Organization governing body for approval.
- (b) Submit the initial approved annual ASO budget to Chief Student Services Officer who shall forward it to the College President for approval.
- (c) Determine the disposition of financial requests, which alter the original fiscal operation plan, such as creation/deletion of accounts, transfer of funds, account augmentation, etc.
- (d) Oversee fiscal accountability of ASO funds.
- (e) Monitor, evaluate and assist the ASO Treasurer/ Financial Officer in the execution of the ASO budget expenditures and record keeping.

2. PROCEDURES

- a. Action taken at any ASO Finance Committee meeting is not considered legal unless there is a quorum of three voting members with a minimum of two students and the Chief Student Services Officer or ASO Advisor.
- b. A minimum of three favorable votes is required for Finance Committee approval on an item, regardless of the number of committee members present.
- c. ASO expenditures from approved budget line items and General Operations Accounts (e.g., supplies, printing and on-going equipment Maintenance agreements) that are \$1,000 or less, while subject to the approval requirements contained in Administrative Regulation S-4, Section 1, do not require Finance Committee approval prior to those expenditures. All other expenditures from approved budget line items and General Operations Accounts, with the exception of specific expenditures previously approved by the Finance Committee and expenditures for travel from an approved budget line for travel, require Finance Committee approval prior to their expenditure. However, all requests pertaining to the alteration of the initial ASO budget must be referred to the Finance Committee before submission to the governing body of the Associated Student Organization for action. Recommendations of the Finance Committee on all requests received must be reported in writing to the governing body.
- d. Actions of the Finance Committee may be overridden or amended by a 2/3 of the ASO governing body, present and voting at the meeting when such actions are reported. Actions overridden or amended shall be referred back to the Finance Committee for further consideration.

- e. The Finance Committee shall consider items overridden by the ASO governing body at its next regularly scheduled meeting. The action on those items must be reported in writing at the next regularly scheduled meeting of the governing body.
- f. Any item overridden once by the governing body, and not approved by the Finance Committee upon its review and reconsideration, may be approved by a vote equal to 2/3 of the full governing body of the ASO, at a subsequent meeting.
- g. Only the Finance Committee shall have the authority to determine the budgetary source or sources of budget line items.

The college president, or designee, as trustees, shall review all proposed Associated Student Organization Fund expenditures and may disallow inappropriate expenditures. If the College President disallows expenditures, the College President shall notify the ASO President in writing.

### 3. BUDGET

- a. The Associated Student Organization annual budget shall outline and control in detail the entire ASO student financial program for each fiscal year.
- b. Budget Development
  - (1) No later than the Monday of the first week in April, the Chief Business Officer (or designee) shall provide the ASO Finance Committee with a report on the expected revenue, from all sources, for the upcoming school year, and historical data on expenditures.
  - (2) No later than the third week in May, the ASO Finance Committee shall prepare, approve and submit the proposed budget for the upcoming fiscal year, prepared on a line item basis, to the Associated Student Organization governing body for approval.
  - (3) The Associated Student budget for the fiscal year, commencing July 1, shall be completed and approved by the ASO governing body and submitted to the College President through the Chief Student Services Officer no later than June 30.
- c. If the Associated Student Organization fails to enact a budget, the College President is authorized to adopt the immediately preceding fiscal year's budget to ensure continuity of operation.
- d. Until the annual budget is approved, the College President may authorize, in writing, financial actions necessary to fulfill legal contracts and commitments. The Chief Business Officer or designee is not permitted to make any expenditure during that period without written approval of the College President. The Associated Student Organization President, Chief Student Services Officer and ASO Advisor shall be notified in writing within three working days of such action.

- e. Approval of the budget does not eliminate the requirement for an individual authorization for expenditures where authorization is specifically required.
- f. Adjustments to the annual fiscal operation plan must follow the same approval procedure as the original fiscal operation plan.
- g. The Chief Business Officer (or designee) will furnish a prior year balance accounting to the ASO governing body, to the Chief Student Services Officer, and the ASO Advisor by September 1.

#### 4. RESERVES

- a. The Chief Business Officer (or designee) shall provide the ASO Finance Committee with quarterly reports on the status (including interest and expenditures) of all reserves.

- b. Project Reserves

- (1) The Associated Student Organization may, by action of the governing body and with the approval of the College President, set aside funds for a specific future project, which shall be classified as a Project Reserve.

- (2) All established Project Reserves must be reviewed annually by the Chief Business Officer or designee and recommend any adjustments to the Finance Committee, which shall make recommendations to the governing body and the College President for approval.

- (3) Project Reserves may be established from current operating funds, gifts, or by segregation of available surplus. Interest earned by such funds may be credited to the project reserves earning it. Establishment of, addition to, or reduction of a Project Reserve must be approved by a 2/3 vote of the Associated Student Organization and the College President.

- (4) The College President has the authority to cancel Project Reserves as deemed necessary to assure that the Associated Student Organization Fund activities are conducted in a prudent and responsible manner.

- c. Working Capital Reserve

Working Capital Reserves must be established for scholarships or other identified needs.

- d. Contingency Reserves

- (1) The Associated Student Organization may, by action of the governing body and with the approval of the College President, set aside funds for contingencies.

- (2) Contingency Reserves shall be reviewed annually by the Chief Business Officer or designee and adjustments recommended to the Finance Committee, which shall make recommendations to the governing body and the College President for approval.

## 5. ASO FUND-NET WORTH

- a. Profit or loss on ASO financial operations shall be closed/posted to Associated Student Organization net worth and is available for subsequent budgeting, except when a deficit balance exists in net worth. Net worth consists of the difference between assets (what is owned) and liabilities (what is owed); the net worth of the Associated Student Organization is divided into two parts.
  - (1) Reserves, which earmark a portion of the ASO equity for inventory investment, future specific projects, and unknown contingencies.
  - (2) Surplus, which is the portion of the ASO equity available for use.

## 6. PROFITS FROM ASO ACTIVITIES

- a. Profits from Associated Student Organization activities are Associated Student Organization funds, and may not be credited to trust accounts, or later diverted to accounts of special groups, or the college general fund.
- b. Sharing of income and expenses from activities co-sponsored by the Associated Student Organization and the District must be agreed to in writing prior to initiation of the activity. This Agreement shall be ratified by the ASO Governing Body and signed by the ASO President and the College President.

## 7. LOANS

- a. The Associated Student Organization may co-sponsor or loan funds to clubs or other campus groups through written agreement with the Governing Body. Such co-sponsorships or loans must be made through regular procedures involving the recommendation of the Finance Committee and approval of the Governing Body and have the approval of the College President. Procedures for the repayment of the loans and/or agreement to participate in profits must be made in writing prior to any agreement.

## 8. AUDIT

- a. Associated Student Organization Fund books, financial records and procedures are subject to annual audit. The ASO may also request an external audit, but the cost of that audit will be paid out of ASO funds.

- b. Reports of the audit are submitted to the ASO Advisor, ASO President, the Chief Student Services Officer, the Chief Business Officer, the President of the College, and the Chancellor.
- c. Audit information, except that containing confidential information, shall be released to the Associated Student Organization by the College President or designee.

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<b>LOS ANGELES COMMUNITY COLLEGES OFFICE OF THE CHANCELLOR ADMINISTRATIVE REGULATIONS</b>	<b>INDEX NUMBER: S-4</b>
<b>REFERENCE:</b>	<b>TOPIC:</b> Expenditures of Associated Student Body Funds
<b>ISSUE DATE:</b> June 3, 2010	<b>INITIATED BY:</b> Educational Support Services Division
<b>CHANGES:</b> Replaces Administrative Regulations E-48, E-49, E-52, E-53, E-54	<b>DATES OF CHANGES:</b>

## 1. EXPENDITURES

- a. The College President is designated by the Board of Trustees as trustees of the Associated Study Organization Fund. All funds expended are subject to procedure established by the Associated Student Organization, and are subject to the approval of each of the following three persons prior to any such expenditures:
  - (1) The College President or designee.
  - (2) The academic employee who is designated as the budget signator for the Associated Student Organization.
  - (3) The Associated Student Organization President or his/her designee.
  - (4) These three signatories will verify that established procedures have been followed.
- b. The College President, as trustee of the ASO funds, shall review all proposed Associated Student Organization Fund expenditures and may disallow inappropriate expenditures. If expenditures are disallowed, the College President shall notify the ASO President in writing.
- c. Requests for ASO approved expenditures specifically listed below must be submitted to the College President for approval.
  - Buildings or other structures to be installed on school premises, or fixtures to be installed into existing structures.
  - Equipment, which will be attached to the premises.
  - Contributions to any out-of-college organization.
  - Purchases made from employees of the Los Angeles Community College District.
- d. The College President shall designate two persons in addition to himself/herself and the Chief Business Officer (or designee), who may withdraw funds for expenditures

approved by the ASO Governing Body, from the bank account(s) maintained in the name of the Associated Student Organization.

- The signatures of two persons acting jointly shall be required for all withdrawals.
  - One of the two signatures shall be that of the College Chief Business Officer (or designee) or the president of the college.
- e. Evidence supporting all expenditures must be kept on file, in the college Business Office. Signed receipts, timesheets, invoices or other properly approved documents are acceptable. Cancelled checks do not meet this requirement.
- f. Associated Student Organization Fund shall not be obliged to pay for any expenditures made by a student or District employee, or by any other person prior to appropriate approvals as delineated in this regulation and Administrative Regulation S-3.
- g. Confirming purchase orders covering the prior year's ASO approved purchases shall not be issued by the Chief Business Officer (or designee) without the written approval of the College President.

## 2. INVESTMENTS

- a. Associated Student funds, including scholarship funds, may be invested only with the written approval of the College President.

## 3. CONTRACTS

The ASO governing body, College President or designee must approve all ASO contracts in advance. All contracts must be in writing. Contracts are not binding until signed by the College President, Vice President of Administrative Services, the ASO Advisor and the ASO President, and the (other) contracting party.

LOS ANGELES PIERCE COLLEGE  
INTER-OFFICE CORRESPONDENCE  
Los Angeles Community Colleges

TO: Abe Farkas ✓  
College Fiscal Administrator

Date: November 3, 1983

FROM: *HR*  
Herbert Ravetch, President

SUBJECT: RESTRICTION ON PURCHASES THROUGH  
ASSOCIATED STUDENTS ORGANIZATION (ASO)

This is to provide a new policy augmenting district Administrative Regulation E-48 at Pierce College.

Effective immediately, the college fiscal administrator (CFA) is required to verify a minimum of two responsible bids when the unit cost of an item to be purchased with ASO funds exceeds \$500 or a total purchase exceeds \$2,000. The president and treasurer of the ASO, the CFA, or other appropriate college administrator may at their discretion ask for two bids on any purchase. The ASO Finance Committee may recommend waiving the above requirement on satisfactory demonstration of special circumstances. The president of the college must approve such a recommendation.

Any purchase from ASO funds that makes use of any campus utility or requires campus upkeep or maintenance must be cleared by the building and grounds administrator prior to issuance of a purchase order by the CFA.

HR:WL:cg

cc: William Norlund  
William Lewis  
Richard Moyer  
Robert Meyers  
David Agosto  
Ann Marie Delman

*we verify. That ASO or purchaser  
obtained 2 bids. We don't get  
bids ourselves.*

XIV

*He...ll*

**LOS ANGELES PIERCE COLLEGE  
INTER-OFFICE CORRESPONDENCE  
Los Angeles Community Colleges**

February 11, 2013

**TO:** Members of Pierce College  
Associated Student Body Community

**FROM:** Bruce Rosky  
Associate Vice-President

**SUBJECT: SUBMISSION OF FISCAL YEAR 2013-2014  
A.S.O. BUDGET REQUESTS**

Pierce College Association Student Organization (ASO) has begun the budgeting process for the 2013-2014 Fiscal Year. All College office and organizations may submit a request to the ASO for funds to support special projects. ASO Funds are collected from students in order to offer extracurricular activities that students can benefit from. ASO Budget Request Forms for fiscal year 2013-2014 commencing July 1, 2013 are attached for your use. Please prepare a separate request form for each program, project, event or item nominated for ASO financial support. These requests must be delivered to the Business Office on or before March 15, 2013 to insure their inclusion in the ASO Finance Committee budget deliberations.

To assist the ASO Finance Committee, please provide in each budget request a brief, factual narrative-justification and detailed cost breakdown. Requests, which clearly relate financial need to basic ASO benefits, as well as the number of students served, are apt to be more successful than requests grounded in general educational benefits.

In the preparation of the cost breakdown listed on the second page of the 2013-2014 Budget Request Form, please provide precise data for the following, where appropriate:

1. Labor: Describe the work to be performed by each proposed employee and give: (1) the beginning and ending assignment dates, (2) the work schedule in days per weeks, and hours per day, (3) the agreed rate of pay (4) total funds required and (5) any other pertinent information. Each of these items should be listed separately.
2. Supplies: Itemize requirements and give: (1) unit of measure (each, gross, box, roll, inch, feet, yard, pound, quart, etc.); (2) quantity expressed in number of units (2 ea., 1 gross, 2 boxes, etc.); (3) unit price or unit cost (\$0.50 per gross, \$5.00 per box, etc.); (4) extension or total cost per item (5 doz. pencils, @ \$1.20 per doz. = \$6.00 plus 9 % sales or use tax); (5) sales or use tax 9 percent – do not overlook this cost, and (6) freight, cartage , postage or other delivery charges.
3. Equipment: List each item and give its price, plus sales or use tax, delivery cost, and installation cost. Also justify the need and indicate whether this is an initial or replacement acquisition. Please note that all equipment purchased using ASO funds is property of Pierce College ASO, regardless of the equipment use.

4. Travel: List each proposed trip involving overnight accommodations and give: (1) the name of each destination or stopover city; (2) hotel accommodations required, number of single and double rooms needed, number of stop-over nights, estimated costs; (3) the estimated number of participants; (4) estimate the cost of local ground transportation at destination of stop-over points (car rental, bus, taxi, private vehicle, etc. and justify need); (5) list public transportation to be used for each leg of the trip (air, bus, train, private vehicles), and estimate the cost thereof; (6) provide other pertinent information, and; (7) it is the current ASO policy not to pay anything toward participants' meals.
5. Mileage: For ASO business trips to destinations or serialize point-of-call within an area defined by a circle, centered on Los Angeles City Hall, with a 100 mile radius; the use of 55 ½ cents per mile is authorized for the trips; estimate total anticipated mileage and cost.
6. Services: List requirements for bands, musicians, accompanists, lectures, shows, banquets, equipment rentals, facilities improvements, etc., and give: (1) the name of activity to be undertaken; (2) justification of need; (3) the date or time schedule for the activity, and (4) the cost of each proposed service. Be sure to provide sufficient time in the schedule of events for the Business Office preparation and negotiation of necessary contracts prior to the commencing of the service. Planning and scheduling of services requires meticulous attention to detailed scheduling and advance preparation.

Since the ASO budget is the comprehensive financial plan for utilization of all ASO revenue projected for fiscal year 2013-2014, failure to submit budget requests or deferral of requests for later submission may not be able to be considered due to the non-availability of funds. Therefore, funding requests should be submitted, at this time, for all new and ongoing programs, which require funding.

If you have any questions or would like assistance in preparing the 2013-2014 budget request forms, please contact Brad Saenz, Shane Mooney, or myself. We look forward to receiving your budget request.

BR: ap

cc: Brad Saenz, ASO Advisor  
Alma Johnson-Hawkins, Vice President Student Services  
Shane Mooney, ASO President  
Kanny Morgan, ASO Treasurer  
Kathleen Burke-Kelly, LAPC President  
Rolf Schleicher, Vice President Administrative Services  
Members of ASO Finance Committee

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUESTS**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name \_\_\_\_\_
2. Event Coordinator/Requestor \_\_\_\_\_ 3. Telephone \_\_\_\_\_
4. Event Date \_\_\_\_\_ 5. Event Time \_\_\_\_\_ 6. Event Location \_\_\_\_\_
7. How long has the project/event existed \_\_\_\_\_
8. How many students are served by this project/event \_\_\_\_\_
9. ASO Funds Required \$ \_\_\_\_\_
10. Narrative justification of why the project/event should receive ASO backing.

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

- |   |                               |
|---|-------------------------------|
| 1. New _____                                | Date _____                    |
| 2. Renewal _____ Prior Year Budget \$ _____ | Vote: ___ Yes ___ No ___ Abst |
| 3. Date Received in Business Office _____   | Amount \$ _____               |
| 4. Account Number _____                     |                               |

(Continues on Second Page)

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
<b>TOTAL ASO REQUEST</b>		\$

**ASO BUDGET 2013-2014**

<u>ACCT. NO.</u>	<u>ACCOUNT TITLES</u>	<u>AMOUNT</u>
<b>ASO OPERATIONS</b>		
7001	ASO Supplies	750.00
7002	ASO President's Expenses	250.00
7004	ASO Travel Expenses	1,000.00
7006	ASO Publicity Committee	2,000.00
7008	ASO Elections Committee	1,500.00
7013	ASO Equipment	<u>3,000.00</u>
	<b>TOTAL ASO OPERATIONS:</b>	<b>8,500.00</b>

**AWARDS**

7150	Editor's Choice Awards	200.00
7151	Eleany Busta Outstanding ASO Service Award	850.00
7152	ASO Outstanding Student Award	850.00
7153	ASO Outstanding Teacher Award	550.00
7155	Anne Gelvoria Memorial Scholarship	850.00
7156	Michelle Smith Memorial Scholarship	850.00
7157	ASO President's Award	850.00
7158	Computer Applications & Office Technologies	<u>650.00</u>
	<b>TOTAL AWARDS</b>	<b>5,650.00</b>

**BANQUETS**

7205	AGS Spring/Fall Appreciation Banquets	<u>3,500.00</u>
	<b>TOTAL BANQUETS</b>	<b>3,500.00</b>



## STUDENT SERVICES

7314	Business Office Supplies & Overhead	4,000.00
7315	Food truck Leases	6,000.00
7316	ASO Clerk Salary	9,000.00
7317	ASO Parking Lot Lease	1,000.00
7322	ASO Advisor	500.00
7323	ASO Emergency Expenses	37,405.00
7327	Counseling Dept.	<u>100.00</u>

**TOTAL STUDENT SERVICES** 58,005.00

## CULTURAL, ARTISTIC & LITERARY SUPPORT

7600	ASO Social Cultural Committee	4,000.00
7601	Pierce College Art Gallery	3,000.00
7603	ASO Sponsored Afternoon Concerts	4,000.00
7607	Extracurricular Support for Ronndnp Printing	2,000.00
7609	Direction Printing	2,000.00
7610	Photography Competition & Exhibit	1,000.00
7611	Cultural Festival by International Student Club	2,000.00
7621	Art World Perspectives	<u>600.00</u>

**TOTAL CULTURAL, ART, LITERARY SUPPORT:** 18,600.00

## CLUB AND COMMUNITY SUPPORT

7800	ASO Club Days	4,000.00
7801	ASO Community Welfare Committee	500.00
7803	International Student Orientation	1,200.00
7804	Pierce College Dance Theatre	3,000.00
7806	Pierce College Spring Dance Concert	1,500.00
7807	ASO Awareness Fund	2,000.00
7811	ASO Rules/Lobby Committee	500.00
7813	Philosopher's Cabaret	800.00
7818	Farm Walk	<u>500.00</u>

**TOTAL CLUB AND COMMUNITY SUPPORT** 14,000.00

## CO-CURRICULAR AND EXTRACURRICULAR SUPPORT

8001	Student Generated Art Exhibition	750.00
8003	Pierce College Cheer & Competition Team	1,000.00
8004	Media Arts Dept. Guest Lecture Series	2,000.00
8007	UCLA STOMP Transfer Conference	675.00
8013	Library Weekend hours During Finals	2,000.00
8015	Anthropology Lecture Series	900.00
8016	Special Services at Pierce College	2,000.00
8019	Chemistry Department Supplies	1,000.00
8028	AMATYC Student Math League Competition	350.00
8037	Meet Your Major Day	500.00
8039	GO Day	500.00
8040	Financial Aid Awareness Event	500.00
8052	Pierce College Welcome Day	1,000.00
8055	Campus Child Development Center	1,000.00
8063	University Day	900.00
8066	Botanical Garden Signage Project	270.00
8068	UCLA/CSUN Day	<u>400.00</u>

**TOTAL EXTRACURRICULAR SUPPORT: 15,745.00**

# ASO OPERATIONS

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name ASO Office Supplies
2. Event Coordinator/Requestor ASO 3. Telephone 2538
4. Event Date NA 5. Event Time NA 6. Event Location NA
7. How long has the project/event existed NA
8. How many students are served by this project/event NA
9. ASO Funds Required \$ 2500

10. Narrative justification of why the project/event should receive ASO backing.

Funds needed for standard office supplies for the ASO office. Fund to be managed by the ASO Treasurer.

**BUDGET REQUEST**  
(BUSINESS Office Use)

1. New
2. Renewal  Prior Year Budget \$ 500.00
3. Date Received in Business Office 03/14/13
4. Account Number 7001

**FINANCE COMMITTEE ACTION**

Date 04/16/13  
Vote: 4 Yes 0 No 0 Abst  
Amount \$ 750.00

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
201~~3~~-201~~4~~ BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name ASO President's Expense
2. Event Coordinator/Requestor ASO 3. Telephone 2538
4. Event Date NA 5. Event Time NA 6. Event Location NA
7. How long has the project/event existed NA
8. How many students are served by this project/event NA
9. ASO Funds Required \$ 250
10. Narrative justification of why the project/event should receive ASO backing.

Funds needed for ASO President hospitality expenditures.

**BUDGET REQUEST**  
(BUSINESS Office Use)

1. New
2. Renewal X Prior Year Budget \$ 250.00
3. Date Received in Business Office 03/14/13
4. Account Number 7002

**FINANCE COMMITTEE ACTION**

Date 04/16/13  
Vote: 4 Yes 0 No 0 Abst  
Amount \$ 250.00

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name ASO Travel Expenses
2. Event Coordinator/Requestor ASO 3. Telephone 2538
4. Event Date NA 5. Event Time NA 6. Event Location NA
7. How long has the project/event existed NA
8. How many students are served by this project/event NA
9. ASO Funds Required \$ 2,000
10. Narrative justification of why the project/event should receive ASO backing.

Account to fund conference trips and official off-campus ASO business—including airfare, ground transportation, parking fees, hotel, food, mileage reimbursement, and other costs directly related to travel.

**BUDGET REQUEST**  
(BUSINESS Office Use)

1. New
2. Renewal X Prior Year Budget \$ 1000.00
3. Date Received in Business Office 03/14/13
4. Account Number 7004

**FINANCE COMMITTEE ACTION**

Date 04/16/13  
Vote: 4 Yes 0 No 0 Abst  
Amount \$ 1000.00

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name ASO Publicity Committee
2. Event Coordinator/Requestor ASO 3. Telephone 2538
4. Event Date NA 5. Event Time NA 6. Event Location NA
7. How long has the project/event existed NA
8. How many students are served by this project/event NA
9. ASO Funds Required \$ 3000
10. Narrative justification of why the project/event should receive ASO backing.

Funds to cover the expenses of publicizing the ASO and its events, including the purchasing of marketing materials.

**BUDGET REQUEST**  
(BUSINESS Office Use)

1. New
2. Renewal X Prior Year Budget \$ 2000.00
3. Date Received in Business Office 03/14/13
4. Account Number 7006

**FINANCE COMMITTEE ACTION**

Date 04/16/13  
Vote: 4 Yes 0 No 0 Abst  
Amount \$ 2000.00

(Continues on Second Page)

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name ASO Elections Committee
2. Event Coordinator/Requestor ASO 3. Telephone 2538
4. Event Date NA 5. Event Time NA 6. Event Location NA
7. How long has the project/event existed NA
8. How many students are served by this project/event NA
9. ASO Funds Required \$ 1,500
10. Narrative justification of why the project/event should receive ASO backing.

Funds to be used to cover all costs directly related to ASO elections (and any special elections), including poll worker salaries, publicity, ballots, and special election related events.

**BUDGET REQUEST**  
(BUSINESS Office Use)

1. New
2. Renewal X Prior Year Budget \$ 1500.00
3. Date Received in Business Office 03/14/13
4. Account Number 7008

**FINANCE COMMITTEE ACTION**

Date 04/16/13  
Vote: 4 Yes 0 No 0 Abst  
Amount \$ 1500.00



**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name ASO Equipment
2. Event Coordinator/Requestor ASO 3. Telephone 2538
4. Event Date NA 5. Event Time NA 6. Event Location NA
7. How long has the project/event existed NA
8. How many students are served by this project/event NA
9. ASO Funds Required \$ 4,500
10. Narrative justification of why the project/event should receive ASO backing.  
Funds to be used to purchase and/or repair high-tech equipment for the ASO.

**BUDGET REQUEST**  
(BUSINESS Office Use)

1. New
2. Renewal X Prior Year Budget \$ 3000.00
3. Date Received in Business Office 03/14/13
4. Account Number 7013

**FINANCE COMMITTEE ACTION**

Date 04/16/13  
Vote: 4 Yes 0 No 0 Abst  
Amount \$ 3000.00

**AWARDS**

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2011-2012 BUDGET REQUEST**  
Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name Editor's Choice Awards
2. Event Coordinator/Requestor Dr. Maria Bates 3. Telephone x4174
4. Event Date Available in Fall 5. Event Time 2010-11 6. Event Location n/a
- How long has the project/event existed 1959

8. How many students are served by this project/event:  
All Pierce College students are welcome.

ASO Funds Required \$ 200.00

Narrative justification of why the project/event should receive ASO backing.

Direction Literary Magazine awards four students for outstanding achievement in writing or art. This encourages students by celebrating and recognizing their talents.

**BUDGET REQUEST**  
(BUSINESS Office Use)

1. New  \_\_\_\_\_
2. Renewal \_\_\_\_\_ Prior Year Budget \$ \_\_\_\_\_
3. Date Received in Business Office 03/14/13
4. Account Number 7150

**FINANCE COMMITTEE ACTION**

Date 04/16/13

Vote: 4 Yes 0 No 0 Abst

Amount \$ 200.00

EVENT NAME: EDITOR'S CHOICE AWARDS		DATE: 2012-13
ITEM NO	DETAILED EVENT DESCRIPTION WITH BREAKDOWN OF HOW MONEY WILL BE SPENT AND A PROJECTED BUDGET COST	QUANTITY AND COST:
	4 Editor's Choice Awards	4 students @ \$50. each= <u>TOTAL: \$200.</u>
	TOTAL ASO REQUEST	\$200.00

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name Eleany Busta Outstanding ASO Service Award
2. Event Coordinator/Requestor ASO 3. Telephone 2538
4. Event Date NA 5. Event Time NA 6. Event Location NA
7. How long has the project/event existed 6 years
8. How many students are served by this project/event NA
9. ASO Funds Required \$ 850
10. Narrative justification of why the project/event should receive ASO backing.

This award is to honor Eleany Busta, a former ASO Officer. The qualifications for the award, to be given out at the Graduation Brunch, are as follows: at least one year of service in the ASO as either officer or senator; must have served as an ASO rep on one non-ASO committee (such as PCC or SAC), or have represented students on a lobby effort. Prize is \$750 and a trophy not to exceed \$100.

**BUDGET REQUEST**  
(BUSINESS Office Use)

1. New
2. Renewal X Prior Year Budget \$ 850.00
3. Date Received in Business Office 03/14/13
4. Account Number 7151

**FINANCE COMMITTEE ACTION**

Date 04/16/13  
Vote: 4 Yes 0 No 0 Abst  
Amount \$ 850.00

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name ASO Outstanding Student Award
2. Event Coordinator/Requestor ASO 3. Telephone 2538
4. Event Date NA 5. Event Time NA 6. Event Location NA
7. How long has the project/event existed 6 years
8. How many students are served by this project/event NA
9. ASO Funds Required \$ 850
10. Narrative justification of why the project/event should receive ASO backing.

This award recognizes an outstanding student that has excelled in academics as well as campus and community service. Potential recipients must be nominated by a faculty or staff member. Applicants will be judged by the ASO scholarship committee. Qualifications: 3.5 minimum gpa and a declared major. Prize is \$750 and a trophy not to exceed \$100.

**BUDGET REQUEST**  
(BUSINESS Office Use)

1. New
2. Renewal X Prior Year Budget \$ 850.00
3. Date Received in Business Office 03/14/13
4. Account Number 7152

**FINANCE COMMITTEE ACTION**

Date 04/16/13

Vote: 4 Yes 0 No 0 Abst

Amount \$ 850.00

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name ASO Outstanding Teacher Award
2. Event Coordinator/Requestor ASO 3. Telephone 2538
4. Event Date NA 5. Event Time NA 6. Event Location NA
7. How long has the project/event existed 6 years
8. How many students are served by this project/event NA
9. ASO Funds Required \$ 550
10. Narrative justification of why the project/event should receive ASO backing.

This award recognizes an outstanding teacher that has excelled in campus service. Potential recipients must be nominated by a student. Applicants will be judged by the ASO scholarship committee. Prize is \$500 and a trophy not to exceed \$50.

**BUDGET REQUEST**  
(BUSINESS Office Use)

1. New
2. Renewal X Prior Year Budget \$ 550.00
3. Date Received in Business Office 03/14/13
4. Account Number 7153

**FINANCE COMMITTEE ACTION**

Date 04/16/13  
Vote: 4 Yes 0 No 0 Abst  
Amount \$ 550.00

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name     Anne Gelvoria Memorial Scholarship
2. Event Coordinator/Requestor     ASO     3. Telephone     2538
4. Event Date     NA     5. Event Time     NA     6. Event Location     NA
7. How long has the project/event existed     13 years
8. How many students are served by this project/event     NA
9. ASO Funds Required \$     850
10. Narrative justification of why the project/event should receive ASO backing.

This award is in memory of Anne Gelvoria, a former ASO Senator. Qualifications: 2.5 gpa; active in campus and community service; paid ASO member; graduating or transferring. Applicants will be judged by the ASO scholarship committee. Prize is \$500 and a trophy not to exceed \$50.

**BUDGET REQUEST**  
(BUSINESS Office Use)

1. New
2. Renewal   X   Prior Year Budget \$   850.00
3. Date Received in Business Office   03/14/13
4. Account Number   7155

**FINANCE COMMITTEE ACTION**

Date   04/16/13    
Vote:   4   Yes   0   No   0   Abst  
Amount \$   850.00



**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name Michelle Smith Memorial Scholarship
2. Event Coordinator/Requestor ASO 3. Telephone 2538
4. Event Date NA 5. Event Time NA 6. Event Location NA
7. How long has the project/event existed 12 years
8. How many students are served by this project/event NA
9. ASO Funds Required \$ 850
10. Narrative justification of why the project/event should receive ASO backing.

This award is in memory of Michelle Smith, a former honor student at Pierce College. Qualifications: 3.5 gpa; active in campus and community service; paid ASO member; graduating or transferring. Applicants will be judged by the ASO scholarship committee. Prize is \$750 and a trophy not to exceed \$100.

**BUDGET REQUEST**  
(BUSINESS Office Use)

1. New
2. Renewal X Prior Year Budget \$ 850.00
3. Date Received in Business Office 03/14/13
4. Account Number 7156

**FINANCE COMMITTEE ACTION**

Date 04/16/13  
Vote: 4 Yes 0 No 0 Abst  
Amount \$ 850.00

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name ASO President's Award
2. Event Coordinator/Requestor ASO 3. Telephone 2538
4. Event Date NA 5. Event Time NA 6. Event Location NA
7. How long has the project/event existed 12 years
8. How many students are served by this project/event NA
9. ASO Funds Required \$ 850
10. Narrative justification of why the project/event should receive ASO backing.

This scholarship is given to an outstanding student, selected by the President of the College.  
Qualifications: 3.0 gpa; active in campus and community service; paid ASO member; graduating or transferring. Prize is \$750 and a trophy not to exceed \$100.

**BUDGET REQUEST**  
(BUSINESS Office Use)

1. New
2. Renewal X Prior Year Budget \$ 850.00
3. Date Received in Business Office 03/14/13
4. Account Number 7157

**FINANCE COMMITTEE ACTION**

Date 04/16/13  
Vote: 4 Yes 0 No 0 Abst  
Amount \$ 850.00

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name Student Recognition and Awards, Computer Applications and Office Technologies
2. Event Coordinator/Requestor Lyn Clark, Chair 3. Telephone 710-4244
4. Event Date May-June 2014 5. Event Time Graduation Brunch 6. Event Location Pierce College
7. How long has the project/event existed 43 years
8. How many students are served by this project/event All students in the CAOT Department benefit from this project/event. Students may earn certificates of achievement in individual CAOT classes and earn awards for exceptional performance. By recognizing students who have earned departmental scholarships, certificates of program completion, and degrees, all students are encouraged to strive for higher academic levels.
9. ASO Funds Required \$ 688.49

10. Narrative justification of why the project/event should receive ASO backing.

We are grateful to ASO for continuing to support the Computer Applications and Office Technologies Department's Recognition and Awards program over the past several years. In our large awards display case at the entrance to the Business Education Building, ASO is credited for sponsoring this program.

For 2013-2014, we need funds to continue our year-end awards program. We present engraved Cross pens to the following awardees: Graduating CAOT student with the highest grade point average, outstanding word processing student, outstanding Excel student, outstanding graphics for business student, and outstanding computerized accounting student. We present engraved simple marble paperweights to the following awardees: Outstanding beginning CAOT student, most improved CAOT student, and outstanding beginning keyboarding student. We also engrave the names of the annual awardees on perpetual plaques (one plaque for each award category). These plaques are housed in our formal display case. Additionally, for our student lab workers, we present a certificate of recognition in a professional document cover and an engraved everyday pen.

We would like to continue our informal year-end departmental recognition reception begun in 2005, which is open to all students from our department. This event is scheduled in May in the Great Hall. This event encourages all departmental students to strive for excellence and perseverance in program completion.

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

1. New
2. Renewal X Prior Year Budget \$ 650.00
3. Date Received in Business Office 02/25/13
4. Account Number 7158

Date 04/16/13  
Vote: 4 Yes 0 No 0 Abst  
Amount \$ 650.00

(Continues on Second Page)

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
5	Cross pens from Office Depot, \$27 each plus engraving at approximately \$8 each plus tax (\$38.06 per engraved pen). To be awarded to the Graduating CAOT student with the highest grade point average, outstanding word processing student, outstanding Excel student, outstanding graphics for business student, and outstanding computerized accounting student.	\$190.31
3	Engraved simple marble paperweights, available from The Trophy Emporium, at \$8 each plus tax (\$8.70 per engraved paperweight). To be awarded to the Outstanding beginning CAOT student, most improved CAOT student, and outstanding beginning keyboarding student.	26.10
9	Engraved pens for recognition of student lab assistants (to be presented at the Student Recognition Reception), available from The Trophy Emporium at \$9.50/each plus tax (\$9.75 per engraved pen).	87.75
8	Engraving of 2013-2014 award and scholarship recipients on perpetual plaques from The Trophy Emporium at \$6 per name plus tax (\$6.53 per name).	52.24
5	Trays of sandwiches from Costco (\$29.99/each) for Student Recognition Reception in May to be held in the Great Hall (open to all students in the CAOT Department). Attendance estimated at 70 people.	149.95
5	Large packages of fresh strawberries from Costco at \$5.99/each	29.95
3	Packages of salad at \$1.99/each with large bottle of dressing at \$6.99	12.96
3	Boxes of packaged chips from Costco (\$11.59/each)	34.77
4	Trays of cookies from Costco (\$6.99/each)	27.96
5	Liter size bottles of soda at \$3/each	15.00
1	Flat of water bottles from Costco	5.50
1	Set of balloons to decorate Great Hall	17.00
1	Set of paper goods for approximately 70 people	39.00
<b>TOTAL ASO REQUEST</b>		<b>\$688.49</b>

**BANQUETS**

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 13, 2013

**DATA SUMMARY**

1. Project/Event Name AGS Spring/Fall Appreciation Banquets
2. Event Coordinator/Requestor AGS 3. Telephone 2538
4. Event Date NA 5. Event Time NA 6. Event Location NA
7. How long has the project/event existed One Year
8. How many students are served by this project/event NA
9. ASO Funds Required \$ 4000
10. Narrative justification of why the project/event should receive ASO backing.

These funds are to be used by AGS to cover costs for two appreciation banquets, one each semester, and one for staff, the other for faculty.

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

1. New
2. Renewal X Prior Year Budget \$ 3500.00
3. Date Received in Business Office 03/14/13
4. Account Number 7205

Date 04/16/13  
Vote: 4 Yes 0 No 0 Abst  
Amount \$ 3500.00

(Continues on Second Page)

# STUDENT SERVICES

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name Business Office Supplies/Equipment/Overhead/
2. Event Coordinator/Requestor Bruce Rosky 3. Telephone 818-610-6543
4. Event Date N/A 5. Event Time N/A 6. Event Location N/A
7. How long has the project/event existed Ongoing --
8. How many students are served by this project/event All Students
9. ASO Funds Required \$ 6,500
10. Narrative justification of why the project/event should receive ASO backing.

As required to purchase computer software, forms, labels, stock, parking decals, temporary accounting staff, and paper to support the processing of ASO transactions.

**BUDGET REQUEST**

(BUSINESS Office Use)

1. New
2. Renewal X Prior Year Budget \$ 4000.00
3. Date Received in Business Office 02/25/13
4. Account Number 7314

**FINANCE COMMITTEE ACTION**

Date 04/16/13  
Vote: 4 Yes 0 No 0 Abst  
Amount \$ 4000.00

(Continues on Second Page)



ITEM NO	DETAILED EVENT DESCRIPTION WITH BREAKDOWN OF HOW MONEY WILL BE SPENT AND A PROJECTED BUDGET COST	
1	ASO Checks, requisitions, contract agreements, parking Decals, labels, files, printing paper, printer cartridges, mailing supplies	\$4,500
2	Office Equipment	\$1,500
	<b>TOTAL ASO REQUEST</b>	<b>\$6,000</b>

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name Food Truck Lease Agreement Payments
2. Event Coordinator/Requestor Bruce Rosky 3. Telephone 818-610-6543
4. Event Date N/A 5. Event Time N/A 6. Event Location N/A
7. How long has the project/event existed Ongoing --
8. How many students are served by this project/event All Students
9. ASO Funds Required \$ \$6,000
10. Narrative justification of why the project/event should receive ASO backing.

ASO has entered into a formal agreement with Pierce College and LACCD for the lease of land for the purpose of bringing food trucks onto campus to provide food services to the student population. The agreements require payments to the College equal to 50% of the rent received by the food truck vendors.

Funds would be required to FY 2013-2014 to fund this lease agreement

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

1. New
2. Renewal X Prior Year Budget \$ 6000.00
3. Date Received in Business Office 03/08/13
4. Account Number 7315

Date 04/16/13  
Vote: 4 Yes 0 No 0 Abst  
Amount \$ 6000.00

(Continues on Second Page)

ITEM NO	DETAILED EVENT DESCRIPTION WITH BREAKDOWN OF HOW MONEY WILL BE SPENT AND A PROJECTED BUDGET COST	
1	Food Truck Vendor Agreement	\$6,000
	<b>TOTAL ASO REQUEST</b>	\$6,000

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name ASO Clerk Salary
2. Event Coordinator/Requestor ASO 3. Telephone 2538
4. Event Date NA 5. Event Time NA 6. Event Location NA
7. How long has the project/event existed NA
8. How many students are served by this project/event NA
9. ASO Funds Required \$ 9000
10. Narrative justification of why the project/event should receive ASO backing.

Funds to pay the salary of the ASO clerk.

**BUDGET REQUEST**  
(BUSINESS Office Use)

1. New
2. Renewal X Prior Year Budget \$ 9000.00
3. Date Received in Business Office 03/14/13
4. Account Number 7316

**FINANCE COMMITTEE ACTION**

Date 04/16/13  
Vote: 4 Yes 0 No 0 Abst  
Amount \$ 9000.00

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name ASO Parking Lot Lease
2. Event Coordinator/Requestor Bruce Rosky 3. Telephone 818-610-6543
4. Event Date N/A 5. Event Time N/A 6. Event Location N/A
7. How long has the project/event existed Ongoing --
8. How many students are served by this project/event All Students
9. ASO Funds Required \$ \$1,000
10. Narrative justification of why the project/event should receive ASO backing.

ASO has entered into a formal agreement with Pierce College and LACCD for the campus parking lots which have been assigned to them for the purpose of encouraging ASO membership with preferred parking being the benefit of ASO membership.

Funds would be required for FY 2013-2014 to fund this lease agreement

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

- |   |  |
|---|--|
| 1. New  | Date <u>04/16/13</u>                         |
| 2. Renewal <u>X</u> Prior Year Budget \$ <u>1000.00</u> | Vote: <u>4</u> Yes <u>0</u> No <u>0</u> Abst |
| 3. Date Received in Business Office <u>02/25/13</u>     | Amount \$ <u>1000.00</u>                     |
| 4. Account Number <u>7317</u>                           |  |

(Continues on Second Page)

ITEM NO	DETAILED EVENT DESCRIPTION WITH BREAKDOWN OF HOW MONEY WILL BE SPENT AND A PROJECTED BUDGET COST	
1	Parking Lot Lease	\$1,000
	<b>TOTAL ASO REQUEST</b>	\$1,000

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

ASO 100125

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name ASO Advisor Hospitality Account
2. Event Coordinator/Requestor ASO 3. Telephone 2538
4. Event Date NA 5. Event Time NA 6. Event Location NA
7. How long has the project/event existed NA
8. How many students are served by this project/event NA
9. ASO Funds Required \$ 500
10. Narrative justification of why the project/event should receive ASO backing.

ASO Advisor's funds to cover the costs of hospitality items/events.

**BUDGET REQUEST**  
(BUSINESS Office Use)

1. New
2. Renewal X Prior Year Budget \$ 800.00
3. Date Received in Business Office 03/14/13
4. Account Number 7322

**FINANCE COMMITTEE ACTION**

Date 04/16/13  
Vote: 4 Yes 0 No 0 Abst  
Amount \$ 500.00

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name ASO Emergency Expenses
2. Event Coordinator/Requestor ASO 3. Telephone 2538
4. Event Date NA 5. Event Time NA 6. Event Location NA
7. How long has the project/event existed NA
8. How many students are served by this project/event NA
9. ASO Funds Required \$ 15,000
10. Narrative justification of why the project/event should receive ASO backing.

Funds to cover unexpected events or projects, as decided by the ASO Finance Committee. Funds should be appropriated according to the rules and regulations set forth by LACCD.

**BUDGET REQUEST**  
(BUSINESS Office Use)

1. New
2. Renewal  Prior Year Budget \$17600.00
3. Date Received in Business Office 03/14/13
4. Account Number 7323

**FINANCE COMMITTEE ACTION**

Date 04/16/13  
Vote: 4 Yes 0 No 0 Abst  
Amount \$ 37,405.00



**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUESTS**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name Counseling dept.
2. Event Coordinator/Requestor Robin Sawyer 3. Telephone 710-4377
4. Event Date See attached 5. Event Time \_\_\_\_\_ 6. Event Location Student Services
7. How long has the project/event existed Personal Counseling-Mental Health, approx 8 years
8. How many students are served by this project/event All students who come in for counseling
9. ASO Funds Required \$ 100.00
10. Narrative justification of why the project/event should receive ASO backing.

We want to purchase the Rainbow Resource Directory for the Counseling department. This resource directory will be of the San Fernando Valley area. It will be a resource that can be used to assist students who need additional help.

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

1. New X Date 04/16/13
2. Renewal \_\_\_\_\_ Prior Year Budget \$ \_\_\_\_\_ Vote: 4 Yes 0 No 0 Abst
3. Date Received in Business Office 03/07/13 Amount \$ 100.00
4. Account Number 7327

(Continues on Second Page)

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
1	Purchase the Rainbow Directory for the Los Angeles Area & the Rainbow Addiction Recovery Guide	\$ 100.00
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
<b>TOTAL ASO REQUEST</b>		<b>\$100.00</b>

# STUDENT SERVICES

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name Business Office Supplies/Equipment/Overhead/
2. Event Coordinator/Requestor Bruce Rosky 3. Telephone 818-610-6543
4. Event Date N/A 5. Event Time N/A 6. Event Location N/A
7. How long has the project/event existed Ongoing --
8. How many students are served by this project/event All Students
9. ASO Funds Required \$ 6,500
10. Narrative justification of why the project/event should receive ASO backing.

As required to purchase computer software, forms, labels, stock, parking decals, temporary accounting staff, and paper to support the processing of ASO transactions.

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

1. New
2. Renewal X Prior Year Budget \$ 4000.00
3. Date Received in Business Office 02/25/13
4. Account Number 7314

Date 04/16/13  
Vote: 4 Yes 0 No 0 Abst  
Amount \$ 4000.00

(Continues on Second Page)

ITEM NO	DETAILED EVENT DESCRIPTION WITH BREAKDOWN OF HOW MONEY WILL BE SPENT AND A PROJECTED BUDGET COST	
1	ASO Checks, requisitions, contract agreements, parking Decals, labels, files, printing paper, printer cartridges, mailing supplies	\$4,500
2	Office Equipment	\$1,500
	<b>TOTAL ASO REQUEST</b>	<b>\$6,000</b>

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name Food Truck Lease Agreement Payments
2. Event Coordinator/Requestor Bruce Rosky 3. Telephone 818-610-6543
4. Event Date N/A 5. Event Time N/A 6. Event Location N/A
7. How long has the project/event existed Ongoing --
8. How many students are served by this project/event All Students
9. ASO Funds Required \$ \$6,000
10. Narrative justification of why the project/event should receive ASO backing.

ASO has entered into a formal agreement with Pierce College and LACCD for the lease of land for the purpose of bringing food trucks onto campus to provide food services to the student population. The agreements require payments to the College equal to 50% of the rent received by the food truck vendors.

Funds would be required to FY 2013-2014 to fund this lease agreement

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

1. New
2. Renewal X Prior Year Budget \$ 6000.00
3. Date Received in Business Office 03/08/13
4. Account Number 7315

Date 04/16/13

Vote: 4 Yes 0 No 0 Abst

Amount \$ 6000.00

(Continues on Second Page)

ITEM NO	DETAILED EVENT DESCRIPTION WITH BREAKDOWN OF HOW MONEY WILL BE SPENT AND A PROJECTED BUDGET COST	
1	Food Truck Vendor Agreement	\$6,000
	<b>TOTAL ASO REQUEST</b>	<b>\$6,000</b>

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name ASO Clerk Salary
2. Event Coordinator/Requestor ASO 3. Telephone 2538
4. Event Date NA 5. Event Time NA 6. Event Location NA
7. How long has the project/event existed NA
8. How many students are served by this project/event NA
9. ASO Funds Required \$ 9000
10. Narrative justification of why the project/event should receive ASO backing.

Funds to pay the salary of the ASO clerk.

**BUDGET REQUEST**  
(BUSINESS Office Use)

1. New
2. Renewal X Prior Year Budget \$ 9000.00
3. Date Received in Business Office 03/14/13
4. Account Number 7316

**FINANCE COMMITTEE ACTION**

Date 04/16/13  
Vote: 4 Yes 0 No 0 Abst  
Amount \$ 9000.00



**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name ASO Parking Lot Lease
2. Event Coordinator/Requestor Bruce Rosky 3. Telephone 818-610-6543
4. Event Date N/A 5. Event Time N/A 6. Event Location N/A
7. How long has the project/event existed Ongoing --
8. How many students are served by this project/event All Students
9. ASO Funds Required \$ \$1,000

10. Narrative justification of why the project/event should receive ASO backing.

ASO has entered into a formal agreement with Pierce College and LACCD for the campus parking lots which have been assigned to them for the purpose of encouraging ASO membership with preferred parking being the benefit of ASO membership.

Funds would be required for FY 2013-2014 to fund this lease agreement

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

- |   |  |
|---|--|
| 1. New  | Date <u>04/16/13</u>                         |
| 2. Renewal <u>X</u> Prior Year Budget \$ <u>1000.00</u> | Vote: <u>4</u> Yes <u>0</u> No <u>0</u> Abst |
| 3. Date Received in Business Office <u>02/25/13</u>     | Amount \$ <u>1000.00</u>                     |
| 4. Account Number <u>7317</u>                           |  |

(Continues on Second Page)

ITEM NO	DETAILED EVENT DESCRIPTION WITH BREAKDOWN OF HOW MONEY WILL BE SPENT AND A PROJECTED BUDGET COST	
1	Parking Lot Lease	\$1,000
	<b>TOTAL ASO REQUEST</b>	<b>\$1,000</b>

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

ASO 13-14

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name ASO Advisor Hospitality Account
2. Event Coordinator/Requestor ASO 3. Telephone 2538
4. Event Date NA 5. Event Time NA 6. Event Location NA
7. How long has the project/event existed NA
8. How many students are served by this project/event NA
9. ASO Funds Required \$ 500
10. Narrative justification of why the project/event should receive ASO backing.

ASO Advisor's funds to cover the costs of hospitality items/events.

**BUDGET REQUEST**  
(BUSINESS Office Use)

1. New
2. Renewal X Prior Year Budget \$ 800.00
3. Date Received in Business Office 03/14/13
4. Account Number 7322

**FINANCE COMMITTEE ACTION**

Date 04/16/13  
Vote: 4 Yes 0 No 0 Abst  
Amount \$ 500.00

LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name ASO Emergency Expenses
2. Event Coordinator/Requestor ASO 3. Telephone 2538
4. Event Date NA 5. Event Time NA 6. Event Location NA
7. How long has the project/event existed NA
8. How many students are served by this project/event NA
9. ASO Funds Required \$ 15,000
10. Narrative justification of why the project/event should receive ASO backing.

Funds to cover unexpected events or projects, as decided by the ASO Finance Committee. Funds should be appropriated according to the rules and regulations set forth by LACCD.

**BUDGET REQUEST**  
(BUSINESS Office Use)

1. New
2. Renewal X Prior Year Budget \$17600.00
3. Date Received in Business Office 03/14/13
4. Account Number 7323

**FINANCE COMMITTEE ACTION**

Date 04/16/13  
Vote: 4 Yes 0 No 0 Abst  
Amount \$ 37,405.00

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUESTS**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name Counseling dept.
2. Event Coordinator/Requestor Robin Sawyer 3. Telephone 710-4377
4. Event Date See attached 5. Event Time \_\_\_\_\_ 6. Event Location Student Services
7. How long has the project/event existed Personal Counseling-Mental Health, approx 8 years
8. How many students are served by this project/event All students who come in for counseling
9. ASO Funds Required \$ 100.00
10. Narrative justification of why the project/event should receive ASO backing.

We want to purchase the Rainbow Resource Directory for the Counseling department. This resource directory will be of the San Fernando Valley area. It will be a resource that can be used to assist students who need additional help.

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

- |   |  |
|---|--|
| 1. New <u>X</u>                                     | Date <u>04/16/13</u>                         |
| 2. Renewal _____ Prior Year Budget \$ _____         | Vote: <u>4</u> Yes <u>0</u> No <u>0</u> Abst |
| 3. Date Received in Business Office <u>03/07/13</u> | Amount \$ <u>100.00</u>                      |
| 4. Account Number <u>7327</u>                       |  |

(Continues on Second Page)

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
1	Purchase the Rainbow Directory for the Los Angeles Area & the Rainbow Addiction Recovery Guide	\$ 100.00
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
<b>TOTAL ASO REQUEST</b>		<b>\$100.00</b>

# CULTURAL ARTISTICS & LITERACY SUPPORT

LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST

MS0113 99125

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name ASO Social Cultural Committee
2. Event Coordinator/Requestor ASO 3. Telephone 2538
4. Event Date NA 5. Event Time NA 6. Event Location NA
7. How long has the project/event existed NA
8. How many students are served by this project/event NA
9. ASO Funds Required \$ 5,000
10. Narrative justification of why the project/event should receive ASO backing.

Funds to cover the expenses for all student life activities as managed by the ASO social-cultural committee (including the ASO end of the year banquet.)

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

1. New
2. Renewal  Prior Year Budget \$ 4000.00
3. Date Received in Business Office 03/14/13
4. Account Number 7600

Date 04/16/13  
Vote: 4 Yes 0 No 0 Abst  
Amount \$ 4000.00

(Continues on Second Page)



LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2011-2012 BUDGET REQUEST

Return to Business Office  
By March 15, 2012

DATA SUMMARY

- 1. Project/Event Name Pierce College Art Gallery
- 2. Event Coordinator/Requestor Monika Del Bosque 3. Telephone 818-710-2262
- 4. Event Date 2013/2014 school year 5. Event Time TBD 6. Event Location Art Gallery
- 7. How long has the project/event existed since 1968
- 8. How many students are served by this project/event 800
- 9. ASO Funds Required \$ \$3,500.00
- 10. Narrative justification of why the project/event should receive ASO backing.

The Pierce College Art Gallery respectfully requests \$3,500 for the 2013/2014 school year to assist the gallery in continuing to provide Gallery Exhibitions to the campus community. This grant will allow the Pierce College Art Gallery to keep its doors open, it's lights on, and to have five shows throughout the academic year, including the end of the year Annual Student Show. This exhibition is the culmination of the year for students taking art classes and is the only opportunity students have to exhibit their work on campus in a professional gallery space. Therefore, it is a vital tool that helps students prepare their work for exhibitions in the larger community, and to consider the presentation of their work in the context of public viewing. In addition, the exhibition gives students needed experience for their portfolios and artist resumes.

Since 2010, the exhibition has been juried by an outside guest juror. This grant allows us to pay an "honorarium" to our guest juror. The exposure students' art

receives by being juried by an outside judge gives both the selection process and the exhibition a greater importance. ASO funding allows us to award prizes for top selections made by our guest juror, which adds to the importance and relevance of the exhibition, and increases exposure of our students' work to outside jurors and the public. We would like to continue this tradition and offer prizes again in the coming year. With art supplies averaging between \$150-\$250/semester, the prize money really helps assist students with their costly art supply needs.

Due to statewide budget cuts, the Pierce College Art Gallery no longer receives any other funding for its exhibitions and programming. It has only been able to keep it's doors open due to small donations, ASO funds, and Departmental faculty working hours outside of their normal load to ensure that students can still see shows. The Gallery and what it provides to our student community matters so much to the Department of Art and Architecture and helpful Administrators and members of our community, that we have all worked together to keep the gallery open during this lean economic period. We ask the ASO to restore our funding to \$3,500.00 and to allow us to use those funds for our programming over the entire exhibition year.



ITEM NO	DETAILED EVENT DESCRIPTION WITH BREAKDOWN OF HOW MONEY WILL BE SPENT AND A PROJECTED BUDGET COST	
1.	Gallery supplies: paint, lights, picture hangers, matt board, wood for pedestals, frames, etc.	\$1,100.00
2.	Reception costs: food, beverages, food supplies	\$1,000.00
3.	Guest juror honorarium	\$ 300.00
4.	Publicity	\$ 500.00
5.	Prizes	\$ 600.00
	<b>TOTAL ASO REQUEST</b>	<b>\$3,500.00</b>

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name Concerts @ Pierce / Thursday Afternoon Concerts
2. Event Coordinator/Requestor James Bergman 3. Telephone 818-585-6150
4. Event Date Thursdays 5. Event Time 12:45-2:10 6. Event Location Music Building
7. How long has the project/event existed 30+ years
8. How many students are served by this project/event entire campus
9. ASO Funds Required \$ 6,500
10. Narrative justification of why the project/event should receive ASO backing.

*see attached*

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

- |   |  |
|---|--|
| 1. New  | Date <u>04/16/13</u>                         |
| 2. Renewal <u>X</u> Prior Year Budget \$ <u>4000.00</u> | Vote: <u>4</u> Yes <u>0</u> No <u>0</u> Abst |
| 3. Date Received in Business Office <u>03/15/13</u>     | Amount \$ <u>4000.00</u>                     |
| 4. Account Number <u>7603</u>                           |  |

(Continues on Second Page)

The Thursday Afternoon Concert Series at Pierce College have been an integral part of the academic life of the entire student population as well as a contributor to the cultural life of the West Valley for well over 30 years. The concerts are well attended by students; faculty and the surrounding community. Concerts@Pierce presents diverse styles of music from differing cultures and ethnic backgrounds, and historical time periods. . Students of Music and Humanities as well as general college students are invited and encouraged to attend for educational growth and personal enjoyment. In these difficult economic times these concerts are of particular benefit to our Music Appreciation and History programs by providing excellent performances on campus at no cost to students.

The allocation of ASO funds will bring superior quality performing artists and maintain a high standard of performance at Pierce College. The concerts give the student an opportunity to hear and see music being performed. For many students this will be the first live performance they have attended. These concerts help the student make connections between their music and Humanities studies as well as the world they live in.

The performers for these concerts are selected from the rich pool of talent that Los Angeles offers. They are chosen not only for their ability to play but also for their ability to speak about their art; to share and inspire. It is imperative for the ASO to continue to fund these concerts and maintain a high standard of quality and diversity. We look forward to your continued support so that all may enjoy the experience of a professional live performance at Pierce College.

ITEM NO	DETAILED EVENT DESCRIPTION WITH BREAKDOWN OF HOW MONEY WILL BE SPENT AND A PROJECTED BUDGET COST	
	<p>On each Thursday during Fall and Spring semester, an ASO sponsored concert is given in the Performing Arts Building for the student body and the community. There are approximately 14 concert dates available. The number of concerts given is dependent on funding. Each concert is different and the cost varies with personnel. All of the performers are professional and require monetary compensation. The average cost of a single performer is \$150. A four piece jazz band or string quartet would therefore be \$600.</p>	
	<p style="text-align: right;"><b>TOTAL ASO REQUEST</b></p>	<p style="text-align: center;">6,500</p>

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2012-2013 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name Extracurricular support for Roundup printing
2. Event Coordinator/Requestor Jill Connelly, Chair Media Arts Dept. 3. Telephone ext 4235  
Weekly Fall 2013
4. Event Date Spring 2014 5. Event Time Wed per wk 6. Event Location Campus-wide  
distribution
7. How long has the project/event existed 63 years
8. How many students are served by this project/event Entire campus population
9. ASO Funds Required \$ 8,000.00

10. Narrative justification of why the project/event should receive ASO backing.

Like everything else the Roundup printing budget was completely cut for the 2012-2013 year. We were able to find some alternative one time only funding for the year but this funding does not exist for the 2013-2014 year.

Our printing budget for the 2013-2014 year will be minimal but with additional support from the ASO, the Roundup can provide the Pierce community with the complete coverage that our campus needs. It is important that the campus newspaper, the Roundup, have the finances necessary to do this.

We have drastically reduced the cost of printing the newspaper by changing printers, reducing the number of pages, reducing color and using a cheaper type of newsprint paper.

In exchange for any ASO print financing the Roundup grants the ASO a ¼ page of free advertising space per week in its pages. This allows the ASO to place its name before the student population on a weekly basis focusing on ASO coverage of ASO choosing.

The Roundup represents a unifying element for the community. Critical information fills the news pages while the opinion pages give students a voice that reaches the highest opinion leaders in the LACCD. It is a newspaper put together for students by students.

Coverage of athletics, student government, clubs, classes and students, are an obvious benefit to all Pierce students and to the ASO. This coverage leads to greater involvement by students in general and in student activities supported by the college and the ASO.

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

- |   |  |
|---|--|
| 1. New _____  | Date <u>04/16/13</u>                         |
| 2. Renewal <u>X</u> Prior Year Budget \$ <u>2000.00</u> | Vote: <u>4</u> Yes <u>0</u> No <u>0</u> Abst |
| 3. Date Received in Business Office <u>03/08/13</u>     | Amount \$ <u>2000.00</u>                     |
| 4. Account Number <u>7607</u>                           |  |

(Continues on Second Page)





**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2011-2012 BUDGET REQUEST**  
Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name Direction Printing
2. Event Coordinator/Requestor Dr. Maria Bates/English Dept.      3. Telephone x4174
4. Event Date: Available in Fall      5. Event Time n/a      6. Event Location n/a
7. How long has the project/event existed 1959
8. How many students are served by this project/event:  
All Pierce College students may submit their writing, art, or media and get published in this magazine.
9. ASO Funds Required \$ 4,650.00 (lowest bid)
10. Narrative justification of why the project/event should receive ASO backing.

Direction, Pierce College's Student Literary/Art magazine, represents the creative voices, artwork, and media of any registered Pierce College student.

**Since 1959, the magazine has been a part of Pierce College's tradition.**

We are different from the Bull Magazine and RoundUp insofar as these publications feature their own writers and adhere to a specific genre, while our publication is **open to any Pierce student** who wants to be published before they transfer and/or enter the work force.

Direction is the only creative forum on campus that publishes all student forms of work (in any language and any genre).

**BUDGET REQUEST**

(BUSINESS Office Use)

1. New
2. Renewal X Prior Year Budget \$ 2000.00
3. Date Received in Business Office 03/14/13
4. Account Number 7609

**FINANCE COMMITTEE ACTION**

Date 04/16/13  
Vote: 4 Yes 0 No 0 Abst  
Amount \$ 2000.00

(Continues on Second Page)

EVENT NAME: PRINTING DIRECTION		DATE: August 2013
ITEM NO	DETAILED EVENT DESCRIPTION WITH BREAKDOWN OF HOW MONEY WILL BE SPENT AND A PROJECTED BUDGET COST	QUANTITY AND COST:
	<p><b>PRINTING EXPENSES</b> Direction 2013 90 pages 5.25" x 8.25" perfect binding full color covers 10 pages in color</p> <p>Please see attached estimates from All Printing and Green Graphic Printing for verification/quoted price. I get 3 separate bids from printers, two of which we have worked with in the past. Both All Printing and Green Graphic Printing will match the price point of the lowest bid.</p> <p>I did not include the bid from Kinkos as the price was \$5,999. and could not be guaranteed-- in other words, if printing expenses, such as paper costs, increase by the time of printing, the bid would also increase.</p>	<p>600 copies x \$8.33 (unit price) = \$4998.00</p> <p>-725. (discount for advertisemt by printer)</p> <p>8.75% (sales tax)= +377.91</p> <p>Total: \$4650.00</p>
	<b>TOTAL ASO REQUEST</b>	<b>\$4,650.00</b>

Green Graphics and Printing  
 22055 Clarendon St. #104  
 Woodland Hills, CA 91367

# Estimate

Date	Estimate No.
03/13/12	25066

Name / Address
Pierce College Direction Magazine Maria Bates

Project

Item	Description	Qty	Rate	Total
Printing	8.5" x 9.5" Book - Perfect Bound on 9.5" side 90 B&W Pages on 32lb recycled stock 10 color pages 4/4 on 32lb Recycled stock - collated in the book 14pt cover - with gloss coating on front Non Profit - No Sales Tax	600	7.75	4,650.00
			0.00	0.00
			<b>Total</b>	<b>\$4,650.00</b>

# ESTIMATE

ALL PRINTING SERVICES, INC.

15616 Ventura Blvd  
 Encino, CA 91436  
 (818)783-0510  
 (818)783-2725 FAX

DATE	ESTIMATE NO.
3/7/2012	100816

NAME / ADDRESS
PIERCE COLLEGE DISTRICT MAGAZINE 818-447-6317 LUIS ENRIQUE LUISENRIQUE1212@HOTMAIL.COM

TERMS	REP	FOB	CONTACT PERSON	
			NADIA	
QTY	ITEM	DESCRIPTION	UNIT PRICE	
600	printing	Direction 2012 90 pages 5.25" x 8.25" perfect binding full color covers 10 pages in color	8.33167	4,999.00T
1	DISCOUNT	FOR THE ADD Sales Tax	-680.00 8.75%	-680.00T 377.91

THANK YOU FOR CHOOSING  
 ALL PRINTING SERVICES.  
 ALL ESTIMATES ARE GOOD FOR  
 30 DAYS.

PREPARED BY: \_\_\_\_\_

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2012-2013 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name Photography Competition and Exhibit
2. Event Coordinator/Requestor Jill Connelly, Chair Media Arts Dept. 3. Telephone ext 4235  
Great
4. Event Date May 2014 5. Event Time Evening 6. Event Location Hall
7. How long has the project/event existed 39 years
8. How many students are served by this project/event 300 plus whole student populatio
9. ASO Funds Required \$ 1,200.00

10. Narrative justification of why the project/event should receive ASO backing.

Students winning, Best in Show, First, Second or Places in the judged exhibit receive awards as prizes.

This exhibit provides an opportunity for students at Pierce College to exhibit their work for fellow students, Pierce staff and the general public.

An event such as this brings student and public attention to the college in a positive manner.

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

- |  |  |
|--|--|
| 1. New <u>      </u>                                   | Date <u>04/16/13</u>                         |
| 2. Renewal <u>X</u> Prior Year Budget \$ <u>900.00</u> | Vote: <u>4</u> Yes <u>0</u> No <u>0</u> Abst |
| 3. Date Received in Business Office <u>03/08/13</u>    | Amount \$ <u>1000.00</u>                     |
| 4. Account Number <u>7610</u>                          |  |

(Continues on Second Page)

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
1.	One Award for Best in Show	\$ 250.00
2.	Award for 1 <sup>st</sup> place winners in 5 categories at \$120 per	\$ 600.00
3.	Award for 2 <sup>nd</sup> place winners in 2 categories at \$75 per	\$ 150.00
4.	Award for 3 <sup>rd</sup> place winners in 2 categories at \$25 per	\$ 50.00
5.	Costa for opening night reception for exhibit	\$ 150.00
		\$
		\$
		\$
		\$
	<b>TOTAL ASO REQUEST</b>	<b>\$ 1,200.00</b>

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name Cultural Festival hosted by International Students Club
2. Event Coordinator/Requestor Abigail Sandico 3. Telephone ex. 4400
4. Event Date Spring 2014 5. Event Time \_\_\_\_\_ 6. Event Location TBD
7. How long has the project/event existed First and only one was held Spring 2012
8. How many students are served by this project/event 600 – 800
9. ASO Funds Required \$ \$2,000
10. Narrative justification of why the project/event should receive ASO backing:

Written by Spring 2013 International Students Club Board Members: M. Sakura & Y. Meskela

Culture Festival 2012 was a great success. We received the “Best Club Event” award and there were a lot of good comments about the event and ISC. I think this is opportunity to share cultures from all over the world on Pierce campus. Since the members that organized last year’s Culture Festival are very eager to participate in this one, we believe the event will be smother this time.

The event will have the same basic concept as last year’s Culture Festival, however the approach will be different. Last year, there were about 20 performer groups, which is a lot, so each group’s actual performing time was less than 5 minutes, and the guests watched show most of the time. This year we are planning to hold an event which is created with the host and guests, so guests will be physically involved in the event, such as Jamaican dancing, playing Japanese drums, and origami lecture. We believe, experiencing the event physically will have a long lasting effect on students.

The event day will be the end of April to the beginning of May, and the location will be at the Great Hall.

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

- |  |  |
|--|--|
| 1. New <input checked="" type="checkbox"/>                     | Date <u>04/16/13</u>                         |
| 2. Renewal <input type="checkbox"/> Prior Year Budget \$ _____ | Vote: <u>4</u> Yes <u>0</u> No <u>0</u> Abst |
| 3. Date Received in Business Office <u>03/14/13</u>            | Amount \$ <u>2000.00</u>                     |
| 4. Account Number <u>7611</u>                                  |  |

(Continues on Second Page)





**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013  
**DATA SUMMARY**

1. Project/Event Name Artworld Perspectives
2. Event Coordinator/Requestor Melanie MeQuitty 3. Telephone \_\_\_\_\_
4. Event Date N/A 5. Event Time N/A 6. Event Location N/A
7. How long has the project/event existed 7 Semesters
8. How many students are served by this project/event 75-100; continues to grow
9. ASO Funds Required \$ 1100

10. Narrative justification of why the project/event should receive ASO backing.

The Philosophy Club is requesting funds for Artworld Perspectives for the 2013 Fall semester and 2014 Spring semester. Artworld Perspectives is a bi-annual event that takes place in the middle of the semester. The event is intended to help students develop an awareness of art and aesthetic appreciation, as well as introducing various perspectives on art world issues from the point of view of various disciplines and departments at Pierce, such as Philosophy, Sociology, and Art. The event is precisely interdisciplinary, and the Philosophy Club has collaborated with the various departments in order to cultivate a sense of community at Pierce College. Artworld Perspectives presents work that is pertinent to the art world as well as incisive to the complexities surrounding it. At the same time, the topics chosen have far reaching implications, as they challenge and reveal aspects of the world at large, ones which are relevant in everyday lives of students. In the past, we have garnered positive feedback from students for enlightening them on a subject they would have otherwise seen as inconsequential. Students have expressed enjoyment not only regarding the film screenings, but also the panel discussion which involves a faculty member from the Philosophy and two members from other relevant disciplines. The Philosophy Club is only asking for partial sponsorship from ASO to help pay for the cost of exhibition. The Philosophy Club has been very successful in the past for fundraising and receiving donations for our events, and will continue to do so this semester to pay for other cost to host this event. We intend Artworld perspectives to be polemical and illuminating in constitution; we challenge students to question their own assumptions and to inform them on a subject relevant to them.

**BUDGET REQUEST**  
**(BUSINESS Office Use)**

1. New
2. Renewal  X  Prior Year Budget \$  300.00
3. Date Received in Business Office  03/08/13
4. Account Number  7621

**FINANCE COMMITTEE ACTION**

Date  04/16/13

Vote:  4  Yes  0  No  0  Abst

Amount \$  600.00

(Continues on Third Page)

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
1. Fall Semester	Supplies (Public Performance License)	\$300
2. Fall Semester	Speaker's Fee (Outside Pierce Faculty)	\$100
3. Fall Semester	Refreshments Assorted Cheese Platter Assorted Vegetable Platter Assorted Cookie Platter Coffee(from the Freudian Sip) Hot Water (from the Freudian Sip) Assorted Tea Bags Plates, napkins, cups ----- 	\$30 \$20 \$20 \$40 \$0 \$20 \$20 ----- <b>TOTAL  REFRESHMENTS: \$150</b>
4. Spring Semester	For Spring semester funds will be spent on the same aforementioned expenses.	\$550
		\$
		\$
		\$
		\$
		\$
	<b>TOTAL ASO REQUEST</b>	<b>\$1100</b>

# CLUB & COMMUNITY SUPPORT

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

10/18/12 09:27

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name ASO Club Days
2. Event Coordinator/Requestor ASO 3. Telephone 2538
4. Event Date NA 5. Event Time NA 6. Event Location NA
7. How long has the project/event existed NA
8. How many students are served by this project/event NA
9. ASO Funds Required \$ 4,000
10. Narrative justification of why the project/event should receive ASO backing.

Funds to cover the expenses for Club Rush and other activities used to promote Pierce student clubs and organizations.

**BUDGET REQUEST**  
(BUSINESS Office Use)

1. New
2. Renewal X Prior Year Budget \$ 4000.00
3. Date Received in Business Office 03/14/13
4. Account Number 7800

**FINANCE COMMITTEE ACTION**

Date 04/16/13  
Vote: 4 Yes 0 No 0 Abst  
Amount \$ 4000.00

(Continues on Second Page)

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name ASO Community Welfare Committee
2. Event Coordinator/Requestor ASO 3. Telephone 2538
4. Event Date NA 5. Event Time NA 6. Event Location NA
7. How long has the project/event existed NA
8. How many students are served by this project/event NA
9. ASO Funds Required \$ 1,000
10. Narrative justification of why the project/event should receive ASO backing.  
Funds to cover the expenses of events coordinated by the Public Welfare committee.

**BUDGET REQUEST**  
(BUSINESS Office Use)

1. New
2. Renewal  Prior Year Budget \$ \_\_\_\_\_
3. Date Received in Business Office 03/14/13
4. Account Number 7801

**FINANCE COMMITTEE ACTION**

Date 04/16/13  
Vote: 4 Yes 0 No 0 Abst  
Amount \$ 500.00

(Continues on Second Page)

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name International Students Orientation
2. Event Coordinator/Requestor Abigail Sandico 3. Telephone ex 4400
4. Event Date Fall/Spring 5. Event Time TBD 6. Event Location Great Hall
7. How long has the project/event existed 8+ years
8. How many students are served by this project/event 120+
9. ASO Funds Required \$ \$1,200\*

10. Narrative justification of why the project/event should receive ASO backing.

The International Students Orientation is vital to the success of our F-1 student population. International students are required to abide by United States Citizenship and Immigration Services (USCIS) policies in order to remain in status and our orientation covers these regulations in detail. Other departments and programs are invited to speak at the event so that F-1 students are aware of the services Pierce has to offer.

The orientation is also a great way for our new students to make friends and be introduced to the staff and faculty of the college. In a Spring 2013 survey, all students who attended the orientation stated it was helpful and informative.

Since the orientation is an all-day event (9:00 am – 2:00 pm), we serve our students a continental breakfast and a full lunch. During the meals, the students meet with each other and casually talk with the staff.

\*Food is purchased from the Freudian Sip. The average cost per orientation is about \$600. We had a larger Spring cohort than previous semesters so the cost for Fall and Spring was equal for last fiscal year (usually Fall is more expensive because there are more new students in the Fall).

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

1. New
2. Renewal  Prior Year Budget \$ \_\_\_\_\_
3. Date Received in Business Office 03/14/13
4. Account Number 7803

Date 04/16/13  
Vote: 4 Yes 0 No 0 Abst  
Amount \$ 1200.00

(Continues on Second Page)





**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name Pierce Dance Theatre
2. Event Coordinator/Requestor Marian S. Weiser, and Jenny Ghiglia 3. Telephone 818 710-4355
4. Event Date ongoing (one year) 5. Event Time Sundays, 1:00-2:30p.m.
6. Event Location NG 5601
7. How long has the project/event existed 20-25 years
8. How many students are served by this project/event approximately 400-500 yearly
9. ASO Funds Required \$ 6000.00
10. Narrative justification of why the project/event should receive ASO backing.

1. Master classes will be held monthly from May, 2013 through April, 2014. This will give our students and the community plus guests an opportunity to take master classes with outstanding choreographers and dancers in the field of dance (nationally and internationally. All styles will not be offered each month, but the following styles will be given in the field during the year: Modern Dance, Ballet, Jazz, Hip Hop, Folk (European), Folk (Japanese/Chinese/Korean), Middle Eastern, English Country Dance, Lindy Hop.

2. Children's Dance Theatre – Opportunity for the younger set to be exposed and involved in dance related to Children. Example: Carnival of Animals (will be choreographed by Pierce Dance Students and guests).

3. Symposium – set for high school and middle school participants with outstanding faculty as teachers. This will have an opportunity for individual schools to participate in a Final Concert at the end of the symposium the second week of the symposium.

**BUDGET REQUEST**  
**(BUSINESS Office Use)**

**FINANCE COMMITTEE ACTION**

- |   |  |
|---|--|
| 1. New  | Date <u>04/16/13</u>                         |
| 2. Renewal <u>X</u> Prior Year Budget \$ <u>3000.00</u> | Vote: <u>4</u> Yes <u>0</u> No <u>0</u> Abst |
| 3. Date Received in Business Office <u>03/15/13</u>     | Amount \$ <u>3000.00</u>                     |
| 4. Account Number <u>7804</u>                           |  |

(Continues on Second Page)

ITEM NO	<p style="text-align: center;"><b>DETAILED EVENT DESCRIPTION WITH BREAKDOWN OF HOW MONEY WILL BE SPENT AND A PROJECTED BUDGET COST</b></p>	
	<p>*****The symposium will be an invitation to local schools. Participants in No. 1 and No. 2 of the preceding No. 10 will have a charge of \$10.00 per participant each Master Class.</p> <p>*****</p> <p>Each Master Teacher (12-15) for the year will receive remuneration of approximately \$100.00 per hour for each hour of teaching.</p> <p>*****</p> <p>Except for the Symposium, each of the other events will be an event to serve as a fund raising event for the Dance Theatre.</p>	
	<p><b>TOTAL ASO REQUEST</b></p>	<p><b>\$6000.00</b></p>

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name Pierce College Spring Dance Concert
2. Event Coordinator/Requestor Denise Gibson      3. Telephone 805-796-3497
4. Event Date May 17, 18, 19
5. Event Time 2 matinees @ 2:00pm & 2 evening performances @ 8:00pm
6. Event Location Pierce College Performing Arts Tent
7. How long has the project/event existed at least 35 years
8. How many students are served by this project/event 125- 140
9. ASO Funds Required \$ 3000.00

10. Narrative justification of why the project/event should receive ASO backing.

The Pierce College Dance Concerts have provided the theater and dance student population the opportunity to perform for over 35 years. Performance experience is essential for the growth and development of the students at Pierce College who are pursuing careers and degrees in the performing arts. Dance 814, 820, 822 – Performance & Production is a required course for students who wish to transfer as a dance major to CSU and UC schools. Pierce College as an institution has never provided the dance department with funds to support the dance concert; however, six of the classes offered in the curriculum are performance classes. The dance department desperately needs the help of the ASO in order to continue offering the theater/dance students the Performance & Production classes. In addition to the above Dance Club advisor Marian Weiser has retired therefore the Street Dance Club will be hosting the Spring Dance Concert for the first time. The Street Dance Club currently has \$195.25 (account # 3051) to produce a concert which is barely enough money to cover the cost of printing tickets.

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

1. New
2. Renewal  Prior Year Budget \$ \_\_\_\_\_
3. Date Received in Business Office 03/12/13
4. Account Number 7806

Date 04/16/13  
Vote: 4 Yes 0 No 0 Abst  
Amount \$ 1500.00

(Continues on Second Page)

	DETAILED EVENT DESCRIPTION WITH BREAKDOWN OF HOW MONEY WILL BE SPENT AND A PROJECTED BUDGET COST	Total
	Pierce College Dance Concert Program – Printing at Pierce College Copytech Unit: 12 pages = one program Unit Price: .15 per page (8.5 X 14) Quantity: 500 programs Tax: 9%	981.00
	Dance Flyer Graphic Design @ Rubans Rouges Dance Co. Unit: 1 Design Unit Price: 100.00 Quantity: 1 Tax: n/a	100.00
	Pierce College Dance Concert Ticket Printing Unit: 1 ticket Unit Price: .50 Quantity: 500 Tax: 9%	272.50
	Dance Concert Postcards/Flyers @ Print Runner Unit: 1 Postcard Unit Price: .05 Quantity: 2000 Tax: 9%	109.00
	Dance Concert Supplies – Color Plastic Tape @ Ace Hardware Unit: 20 yards per roll/6 roll pack Unit Price: 23.94 Quantity- 1 pack Tax: 7.25%	25.68
	Dance Concert Supplies – Color Duct Tape @ Ace Hardware Unit: 1 roll/ 20 yards Unit Price: 6.49 Quantity: 10 rolls Tax: 7.25%	69.61
	Dance Concert Supplies – Metal Repair Tape @ Ace Hardware Unit: 1 roll/ 50 yards Unit Price: 10.99 Quantity: 1 roll Tax: 7.25%	11.79
	Dance Concert Costumes – Trumpet Skirts @ Coldwater Creek Unit: 1 skirt Unit Price: 21.00 Quantity: 9 Tax: 7.25%	202.70

<p style="text-align: center;">DETAILED EVENT DESCRIPTION WITH BREAKDOWN OF HOW MONEY WILL BE SPENT AND A PROJECTED BUDGET COST</p>		Total
Dance Concert Costumes – Spanish Skirts @ Discount Dance Supply or lowest selling price Unit: 1 skirt Unit Price: 45.00 Quantity: 11 Tax: 9%	539.55	
Dance Concert Costumes – Men’s Vests @ Discount Dance Supply or lowest selling price Unit: 1 vest Unit Price: 30.00 Quantity: 11 Tax: 9%	359.70	
Dance Concert Costumes – Formal Dance Dresses @ Discount Dance Supply or lowest selling price Unit: 1 dress Unit Price: 65.00 Quantity: 3 Tax: 9%	211.08	
Dance Concert Costumes –Tank tops @ Styles for Less or lowest selling price Unit: 1 top Unit Price: 8.00 Quantity: 12 Tax: 7.25%	102.96	
Dance Concert Sheet Music – Theodore Front Music Unit: 1 Book Unit Price 10.85 Quantity: 1 Tax: 9%	11.83	
Dance Concert Sheet Music – Baxter Northup Music Unit: 1 Book Unit Price 6.95 Quantity: 1 Tax: 9%	7.58	
<b>TOTAL ASO REQUEST</b>	<b>3004.98</b>	

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name ASO Awareness Fund
2. Event Coordinator/Requestor ASO 3. Telephone 2538
4. Event Date NA 5. Event Time NA 6. Event Location NA
7. How long has the project/event existed One year
8. How many students are served by this project/event NA
9. ASO Funds Required \$ 4000
10. Narrative justification of why the project/event should receive ASO backing.

These funds are to be used solely by the ASO and/or its chartered clubs to promote cultural and civic awareness. Events to be covered include (but are not limited to) Constitution Day, AIDS Awareness, Black History, Hispanic Heritage, Women's History, Persian Awareness.

**BUDGET REQUEST**  
(BUSINESS Office Use)

1. New
2. Renewal X Prior Year Budget \$ 2000.00
3. Date Received in Business Office 03/14/13
4. Account Number 7807

**FINANCE COMMITTEE ACTION**

Date 04/16/13  
Vote: 4 Yes 0 No 0 Abst  
Amount \$ 2000.00

(Continues on Second Page)

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name ASO Rules/Lobby Committee
2. Event Coordinator/Requestor ASO 3. Telephone 2538
4. Event Date NA 5. Event Time NA 6. Event Location NA
7. How long has the project/event existed NA
8. How many students are served by this project/event NA
9. ASO Funds Required \$ 500
10. Narrative justification of why the project/event should receive ASO backing.  
Funds to cover the expenses of events coordinated by the shared governance committee.

**BUDGET REQUEST**  
(BUSINESS Office Use)

1. New
2. Renewal  Prior Year Budget \$ \_\_\_\_\_
3. Date Received in Business Office 03/14/13
4. Account Number 7811

**FINANCE COMMITTEE ACTION**

Date 04/16/13  
Vote: 4 Yes 0 No 0 Abst  
Amount \$ 500.00

(Continues on Second Page)



**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

#102 3-1-13

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name Philosopher's Cabaret
2. Event Coordinator/Requestor Melanie McQuitty 3. Telephone \_\_\_\_\_
4. Event Date N/A 5. Event Time N/A 6. Event Location N/A
7. How long has the project/event existed 10 Semesters ; 5 years
8. How many students are served by this project/event 80-125
9. ASO Funds Required \$ 800

10. Narrative justification of why the project/event should receive ASO backing.

The Philosophy Club is requesting funds for the Philosopher's Cabaret for the 2013 Fall semester and 2014 Spring semester. The Philosopher's Cabaret is a bi-annual event that takes place at the end of the semester. The event is intended to help students develop critical thinking skills through creativity by offering them the opportunity to explore philosophical themes through performance and art. During the Cabaret, we invite students from all departments to perform and display creative work on a philosophical theme such as: paintings from the Art department that will be put on display; short films from Drama and Film students to be screened; photographs that will be exhibited; and short stories and poems by English students; philosophy students will engage in cross disciplinary artistic/performance creation. But those who choose to participate are not limited to these departments—we encourage all students to participate in this event by inspiring them to think philosophically and creatively. This event, however, does not solely belong to the Philosophy Club. We plan to collaborate with other departments and clubs, as we have done in the past, to reveal the inter-relatedness of the creative spirit. The Feminist Club, GSA, Sociology Club, and the Black Student Union are among the clubs that have been involved with the cabaret in the past. We have received positive feedback from students, faculty, and administration on past cabarets, lauding the effort and execution of the event, frequently pointing out the passion and interest students display during the Cabaret. Last semester, the event was written up in a local blog. A local radio station has expressed interest in creating a podcast on this semester's cabaret. It is here, at the Philosopher's Cabaret, that we celebrate the spirit of academics by focusing the knowledge students have gained throughout the semester and culminating it within an event that brings together Pierce College students at the end of the semester. The Philosophy Club is asking for only partial sponsorship from ASO to help fund this amazing educational endeavor. We have and will continue to fundraise throughout the semester to fund the additional cost for the Cabaret.

**BUDGET REQUEST**  
**(BUSINESS Office Use)**

1. New
2. Renewal  Prior Year Budget \$ \_\_\_\_\_
3. Date Received in Business Office 03/12/13
4. Account Number 7813

**FINANCE COMMITTEE ACTION**

Date 04/16/13

Vote: 4 Yes 0 No 0 Abst

Amount \$ 800.00

(Continues on Third Page)

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
1. Fall Semester	Supplies--Various materials for a group art project: [Specific materials will vary based upon the Cabaret's chosen theme and group art project for a particular semester.]	\$100
2. Fall Semester	Host's Fee (Outside Pierce Faculty)	\$100
3. Fall Semester	Refreshments  Assorted Cheese Platter x 1 Assorted Vegetable Platter x 1 Assorted Cookie Platter x 1 Popcorn x 4 Hot Water (from the Freudian Sip) x 1 Assorted Tea Bags x 1 Plates, cups, napkins, etc. ----- 	  \$30 \$30 \$30 \$20 \$0 \$20 \$20 ----- \$150
4. Fall Semester	Technical supplies for media presentations (various a.v. components for technological compatibility, lights, etc.)	\$ 50
5. Spring Semester	For Spring semester funds will be spent on the same aforementioned expenses.	\$400
		\$
		\$
		\$
		\$
	<b>TOTAL ASO REQUEST</b>	<b>\$800</b>

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2012-2013 BUDGET REQUEST**

Return to Business Office  
By March 15, 2012

**DATA SUMMARY**

1. Project/Event Name Farm Walk
2. Event Coordinator/Requestor Paddy Warner 3. Telephone 818-710-4459
4. Event Date April 2014 5. Event Time 9am -- 4pm 6. Event Location Equestrian Center
7. How long has the project/event existed 6 years in it's current form, many more in "old days"
8. How many students are served by this project/event 350
9. ASO Funds Required \$ \$2,100
10. Narrative justification of why the project/event should receive ASO backing.

Farm Walk is the Agriculture Department's signature fundraising and community outreach event. Thousands of students, faculty, staff and community members attend this annual event. Every Ag Department student participates in the event preparation. We need funding for advertisement, banners and radio spots to promote attendance. Members of the public pay \$5 to enter plus purchase food at the event. Exhibitors pay for display space so outreach to them brings us additional funds. If we get the word out, and 350 more adults attend, we have covered our cost. We expect additional outreach to result in at least 1000 additional ticket sales. For profit booth space is \$500, non-profit is \$200. A few more organizations reserving booth space pays for the ads. We have no upfront money to put at risk for this purpose.

This year we will need shade. No longer will the Ag. Dept rent tents for visitors to watch our shows. Farm Walk is in April and I don't think it is reasonable to have guests sit in the sun for hours.

The Equine Program strives to provide students with educational experiences that are industry relevant. That means live demonstrations and opportunities for students to learn by doing. Our students gain

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

- |  |  |
|--|--|
| 1. New <u>      </u>                                   | Date <u>04/16/13</u>                         |
| 2. Renewal <u>X</u> Prior Year Budget \$ <u>500.00</u> | Vote: <u>4</u> Yes <u>0</u> No <u>0</u> Abst |
| 3. Date Received in Business Office <u>03/13/13</u>    | Amount \$ <u>500.00</u>                      |
| 4. Account Number <u>7818</u>                          |  |

(Continues on Second Page)

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
1.	Newspaper ad	\$ 800
2.	Flyers	\$ 200
3.	banners	\$ 600
4.	Tents, Shade covers for guests	\$500
		\$
		\$
<b>TOTAL ASO REQUEST</b>		<b>\$ 2,100</b>

# CO-CURRICULAR & EXTRACURRICULAR SUPPORT

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUESTS**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name Student Generation Art Exhibition
2. Event Coordinator/Requestor Constance Kocs 3. Telephone 2908
4. Event Date 2013/2014 5. Event Time TBA 6. Event Location Canoga Youth Arts
7. How long has the project/event existed 6 Years
8. How many students are served by this project/event 400
9. ASO Funds Required \$ 1550
10. Narrative justification of why the project/event should receive ASO backing.

This exhibition provides an opportunity for our students to interface with local art venue and experience the life of their work beyond the classroom. The students learn about putting on an exhibition within the community and all that entails, such as installation, planning a reception, preparing publicity, etc. This year, for example, the students are preparing work specifically for this exhibition, working with the theme of "Students in Boxes", and what that may metaphorically convey.

The students typically develop a camaraderie as they work as a group toward the success of the event. In doing so, they make Pierce more visible to the community while also learning some excellent professional skills that are transferable to other academic subjects, other classes in the art department and even to jobs outside of academia.

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

1. New \_\_\_\_\_
2. Renewal X Prior Year Budget \$ 500.00
3. Date Received in Business Office 03/15/13
4. Account Number 8001

Date 04/16/13

Vote: 4 Yes 0 No 0 Abst

Amount \$ 750.00

(Continues on Second Page)

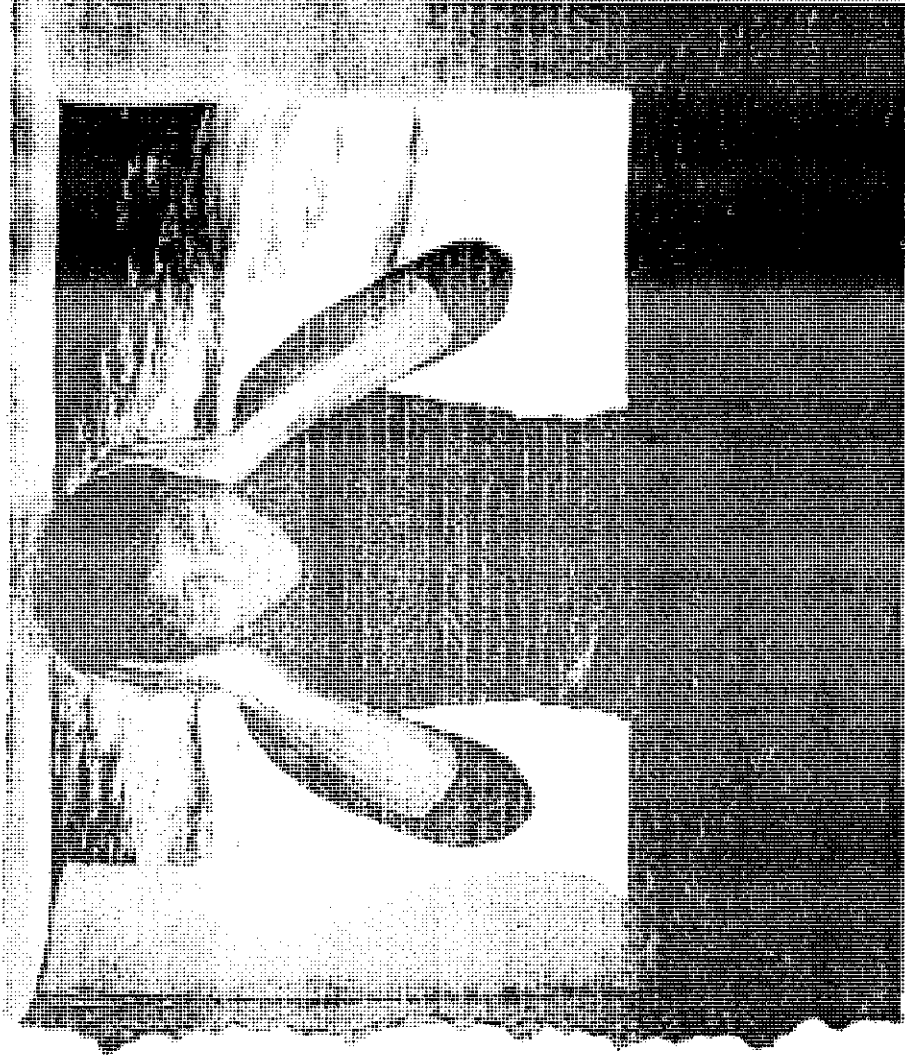
Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
	Announcements/publicity	\$800.00
	Materials & supplies	\$200.00
	Reception	\$300.00
	Music/Performance at the event	\$250.00
		\$
		\$
		\$
		\$
		\$
	<b>TOTAL ASO REQUEST</b>	<b>\$1550.00</b>



# STUDENTS MINES BOXES

A PIERCE COLLEGE STUDENT ART SHOW

OPENING RECEPTION: APRIL 28 7-9 PM



**CANOGA PARK YOUTH ARTS CENTER**

**7222 REMMET AVENUE**



DEPARTMENT OF CULTURAL AFFAIRS  
*City of Los Angeles*

**CANOGA PARK, CA 91303**

PAINTING (DETAIL) BY JESSICA DORLAC  
PUBLICITY DESIGN BY CHRIS FEDERALI

THE CANOGA PARK YOUTH ARTS CENTER IS A FACILITY OF THE LOS ANGELES DEPARTMENT OF CULTURAL AFFAIRS  
EXHIBITION IS FUNDED THROUGH THE PIERCE COLLEGE ASSOCIATED STUDENT ORGANIZATION

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name Pierce College Cheer and Competition Team
2. Event Coordinator/Requestor Jenny Ghiglia 3. Telephone Ext 2274 cell # (818) 515-3059
4. Event Date Year Around/ Ongoing 5. Event Time Varies depending on event 8am-10pm
6. Event Location On campus and communities of California and Nevada state
7. How long has the project/event existed I have been involved since 2001 but the organization has established since the 1960's
8. How many students are served by this project/event Entire student body who attends games, events on campus and community guests
9. ASO Funds Required \$ 2530

10. Narrative justification of why the project/event should receive ASO backing.  
Cheerleaders are dedicated in igniting and serving as the representatives of Pierce College Brahma pride! They are committed to involving the students and faculty in demonstrating how important it is to be apart of the Pierce College spirit by chanting, rallying, and encouraging everyone to be involved. We are asking ASO to help in purchasing several key items this year. These items will be used throughout the years to come all over the campus, at away events and activities. Our mission is for the students, faculty, and community members to acknowledge and participate wearing the red and white colors, rally with the Brahma mascot and identify with the Brahma logo when we use these items stating Pierce College is the #1 community college to attend.

**BUDGET REQUEST**  
(BUSINESS Office Use)

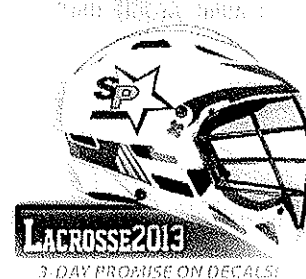
**FINANCE COMMITTEE ACTION**

- |  |  |
|--|--|
| 1. New <input checked="" type="checkbox"/>                               | Date <u>04/16/13</u>                         |
| 2. Renewal <input type="checkbox"/> Prior Year Budget \$ <u>03/15/13</u> | Vote: <u>4</u> Yes <u>0</u> No <u>0</u> Abst |
| 3. Date Received in Business Office _____                                | Amount \$ <u>1000.00</u>                     |
| 4. Account Number <u>8003</u>  |  |

(Continues on Second Page)

ITEM NO	DETAILED EVENT DESCRIPTION WITH BREAKDOWN OF HOW MONEY WILL BE SPENT AND A PROJECTED BUDGET COST	
1. initial	<p align="center"><b>Equipment: Breakaway Banner 8'X 12'</b></p> <p>Used during games (ie football), campus events (ie Relay for Life) and community events that arise that show Pierce College cares This banner will last 7+years.</p>	<p align="center"><b>\$1,395</b> (includes tax and shipping)</p>
2. initial	<p align="center"><b>Equipment: Cheer Rally Cards-Double sided</b></p> <p>These cards are held by the cheerleader to rally the students and audience to chant words ie., GO, BRAHMAS, PIERCE, RED, WHITE, WIN These cards last 5+years</p>	<p align="center">\$135 (3 cards for \$45 each, includes tax and shipping)</p>
3. initial	<p>Repair of the Brahma mascot costume that has been worn for 3 years. The internal fan of the head piece is broken. Air flow is needed for the student mascot to have proper ventilation. After 3 years the costume needs to be cleaned and any wear and tear needs to be fixed. ASO purchased this costume in 2010. This is an approximate amount due to the manufacture need to assess the repair.</p>	<p align="center">\$400 (Includes tax and shipping)</p>
4. initial	<p align="center"><b>Services for Cheerleaders</b></p> <p>The competition team was formed last year for the purpose of providing the Pierce College students involved in cheerleading the opportunity for lifelong learning in leadership skills as well as representing the cultural diversity of this college (8 Hispanic, 7 Black American, 7 Caucasian students). Currently, I have a squad co-ed of 23 cheerleaders (4 men and 19 females). They are currently registered to compete two Jamfest National competitions (one in March and the other in April this year) The cheerleaders pay for their own uniforms and cheer accessories ( \$300-\$500 each) but it would be greatly appreciated if this amount of money was given for supporting these students travel expenses or supplies that are needed (ie,tape for wrapping wrists and ankles, ice packs)</p>	<p align="center">\$600 (approximately \$25 student)</p>
	<p align="right"><b>TOTAL ASO REQUEST</b></p>	<p align="center">\$2,530</p>

# Breakaway Banner



## Flags / Cheer

## CHEERLEADING BREAKAWAY BANNER

House Flags

Pole Flags

Car Flags

Stadium Flags

Conference Flags

Field Runners

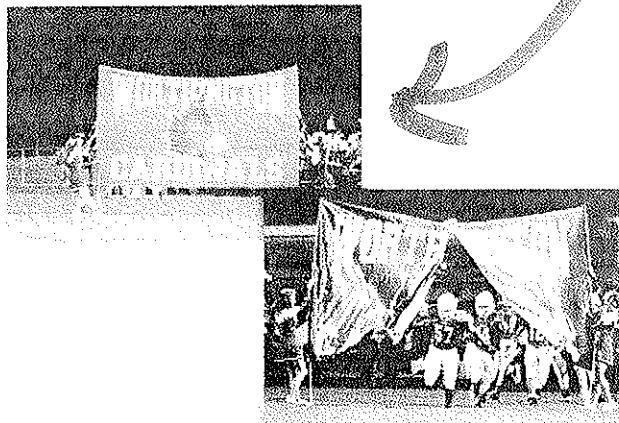
Breakaways

Cheer Cards

Backdrops

Parade Banners

Feather Flags



### PRICING

Size	Soft Nylon	Vinyl
4' x 12'	\$495	\$495
6' x 10'	\$995	\$695
8' x 12'	\$1,395	N/A
10' x 14'	\$1,695	N/A



Catalogs



Design Process



Contact Us

### Game Night BreakAway | Football BreakAway Banner

It's game night and you want your team to make an entrance. Have your team get a running start to break through our cheerleading breakaway banner!

### Dye-Sublimated Fabric

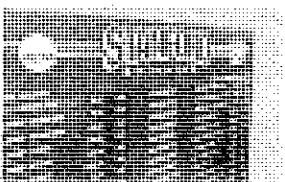
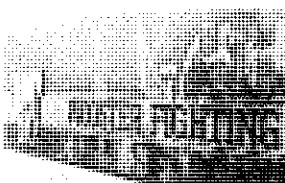
Our high-tech Dye-Sublimation process allows us to print any amount of colors and achieve any desired design complexity imaginable for our nylon breakaway banners. We print to the finest nylon material available to give you a virtually maintenance free product. All that you have to do is throw it into the washer to clean it. It is not heavy, and can stand up to virtually anything nature can throw at it during an event or contest. Please call for your free layout and design today.

### Vinyl: BreakAway on a Budget?

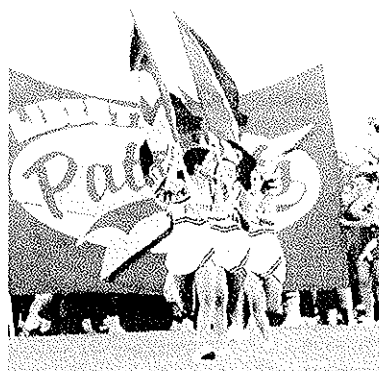
Large format print vinyl breakaways are a budget-friendly alternative. What's the difference? Our vinyl banners are heavier and less durable than our fabric banners.

### Breakaway Cheer Banner Soft, Washable Fabric BreakAway

Introduce your team in style with our Breakaway Banner. Available in 4' x 12' and up to 10' x 14' Pole system, custom mascot, unlimited text, and colors included!



Project Photo Gallery



### Competition Backdrop

Because our breakaway is fabric and can drop to the ground to disappear, we find squads also using it as a backdrop in cheer competitions. Sharp, clear graphics will add to your style!

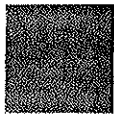
### Football Team BreakAway Banners

This is the perfect banner for your football players to break through an Friday night! Order one today to start your winning season.

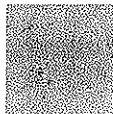
**SIZE**

**8'x5'**

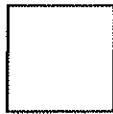
**COLORS**



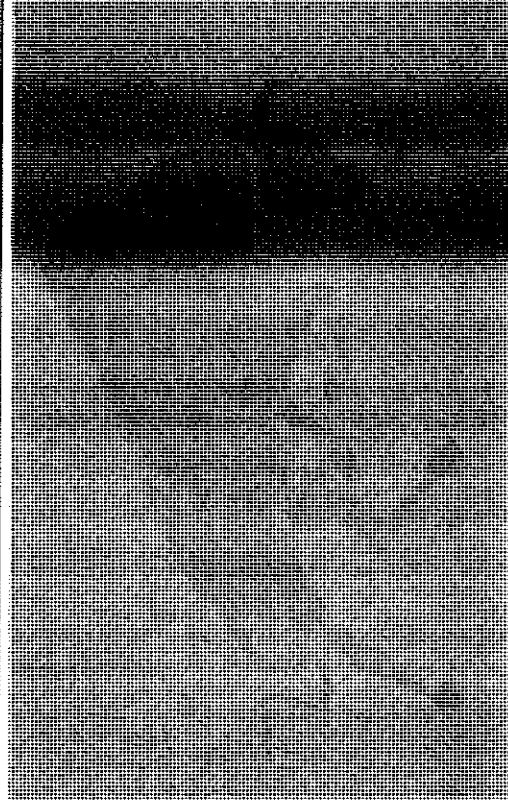
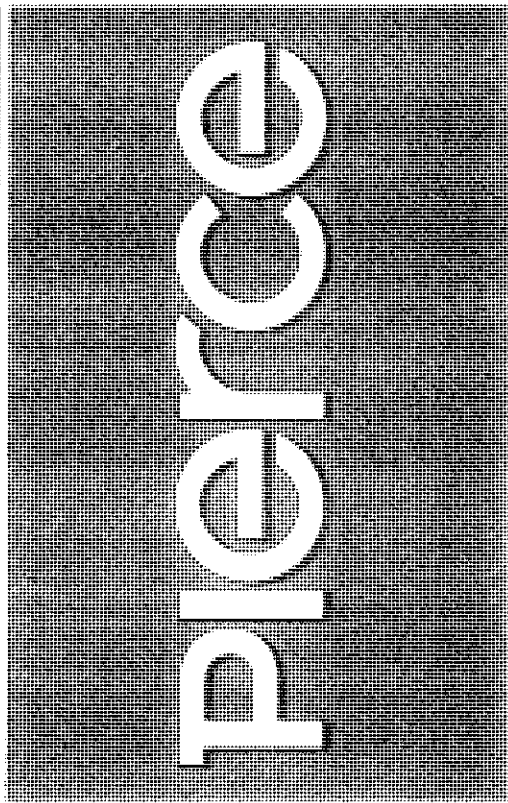
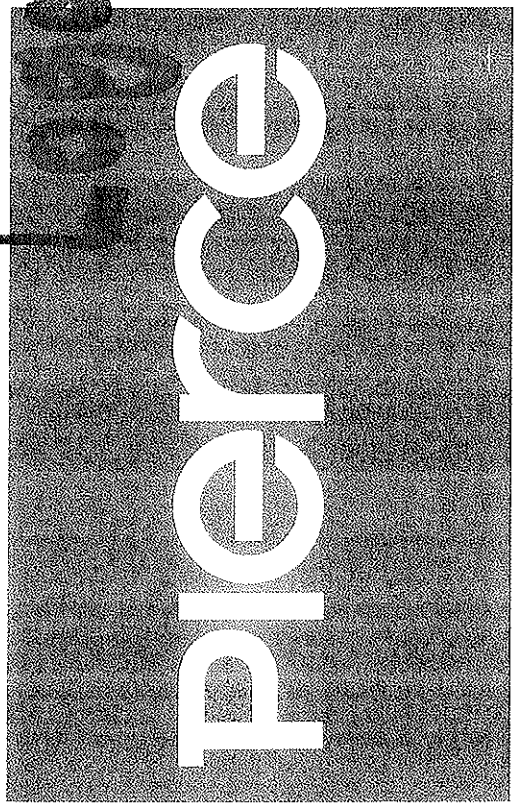
**BLACK**



**RED**



**WHITE**



School Name

Pierce College

Contact

Edel Serafin

Phone

323-217-9018

Email

epserafin@live.com

**SchoolPride ARTWORK APPROVAL**

PRINT OFF A COPY, SIGN AND FAX TO 614.568.0704

PLEASE REVIEW THOROUGHLY TO MAKE SURE ALL OF THE INFORMATION IN THE PROOF IS CORRECT. WE SHALL BE RELIEVED OF ALL RESPONSIBILITY AFTER THE PROOF IS SIGNED. PLEASE SIGN AND FAX THE PROOF AND QUOTE TO 614.568.0704. THIS WILL SEND YOUR ORDER TO PRODUCTION.

PROOF SENT

**4-28-11**

Approval

signature \_\_\_\_\_ please print name here \_\_\_\_\_

Date

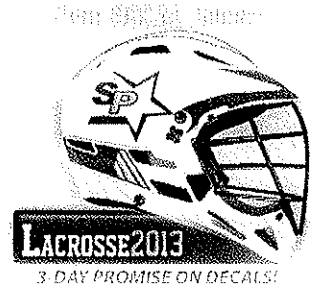
\_\_\_\_\_

ALL IS OK

REDO, SEND A NEW PROOF

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# Cheer Signs



Flags / Cheer

## CHEERLEADING CHEER CARDS | CHEER SIGNS

House Flags

Pole Flags

Car Flags

Stadium Flags

Conference Flags

Field Runners

Breakaways

Cheer Cards

Backdrops

Parade Banners

Feather Flags

### PRICING

Size	Sides	Price
18"x 24"	Single	\$25
18"x 24"	Double	\$36
24"x30"	Single	\$35
24"x30"	Double	\$45



\*\* Round signs also available

\*\*\* Handles available at an additional cost



### Custom Cheerleading Signs

We manufacture exactly what you need to enhance your routine for that big competition. Give us your vision and we will make it happen.



Catalogs



Design Process



Contact Us

### Cheerleading Cheer Cards

Cheer Cards keep the crowd in the game. They come in almost any color with unlimited text, colors and graphics all included in the price. Let us design a new look for your cheerleaders to use for the big game or in competition.

Whether it is a standard cheer like "D-Fence" or "Go-Fight-Win", or a custom message for your squad's cheerleading competition, SchoolPride® has a team of talented graphic designers ready to create custom cheercards to meet your needs.

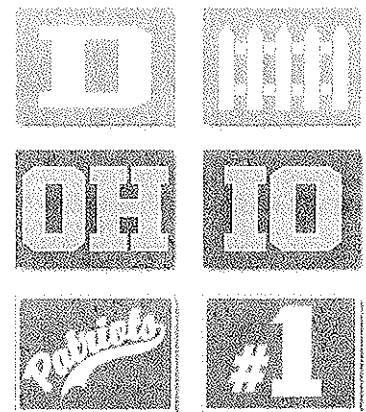
### Cheer Cards with Handles!

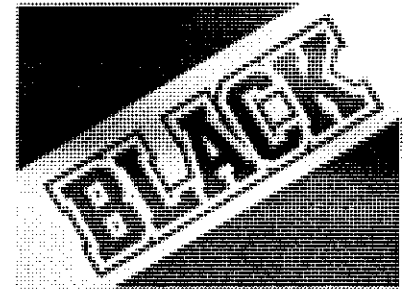
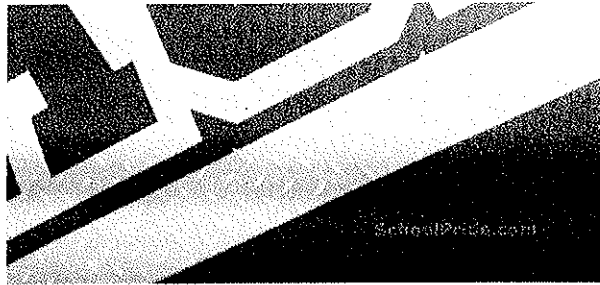


Need a cheercard with handles for your routine? We have them. Our designers have the ability to meet your needs. Premium materials are required for durability of cheercards with handles. Ask your designer for a quote.

### Digital Cheer Signs - Anything is Possible!

Because we use the newest digital printing techniques, we print any patterns, ghosting etc. that you need - and it's all sub-surface! The cheer cards below have diamond plating integrated into the design.



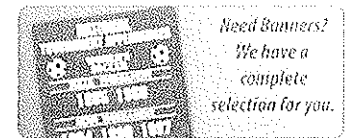
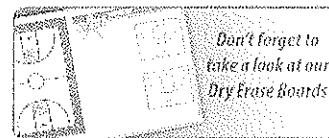
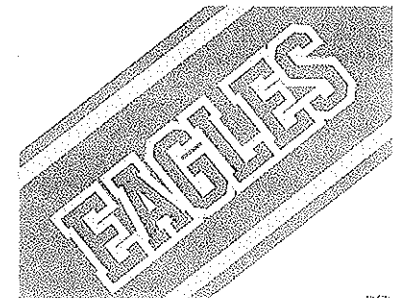
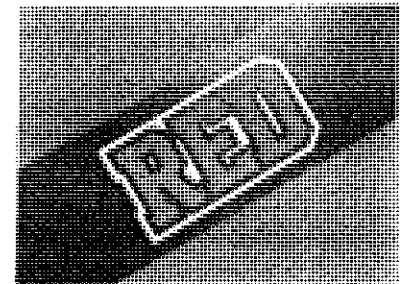
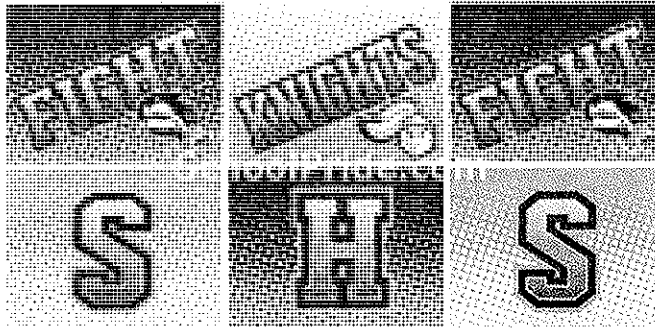


### Cheerleading Signs for Competition

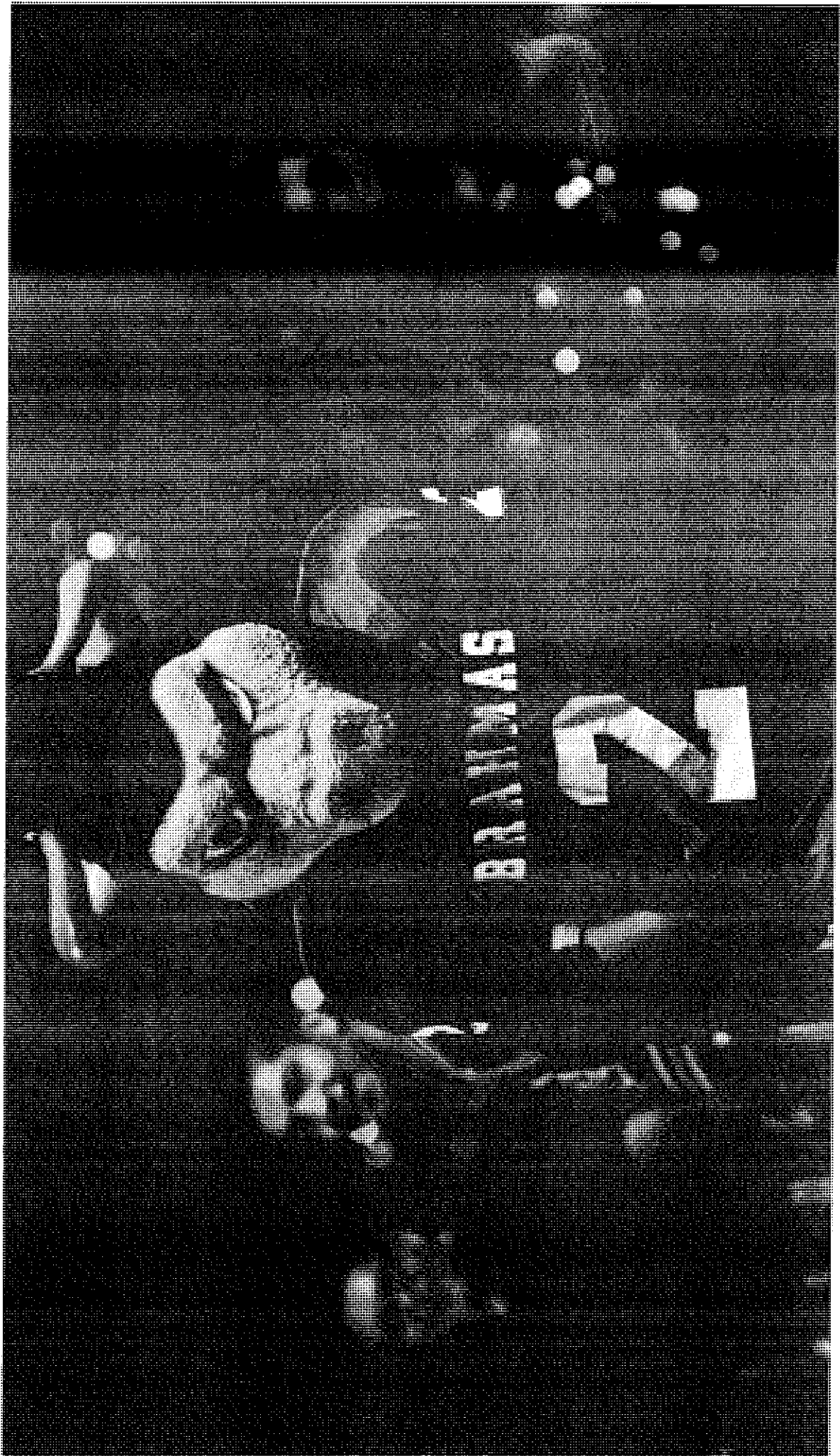
Communicate your vision with custom signs that will make your competition squad stand out from the rest of the field.

Our cheer cards come in 18 inch x 24 inch or 24 inch x 30 inch styles. Each size can be single or double-sided with your custom text and graphics.

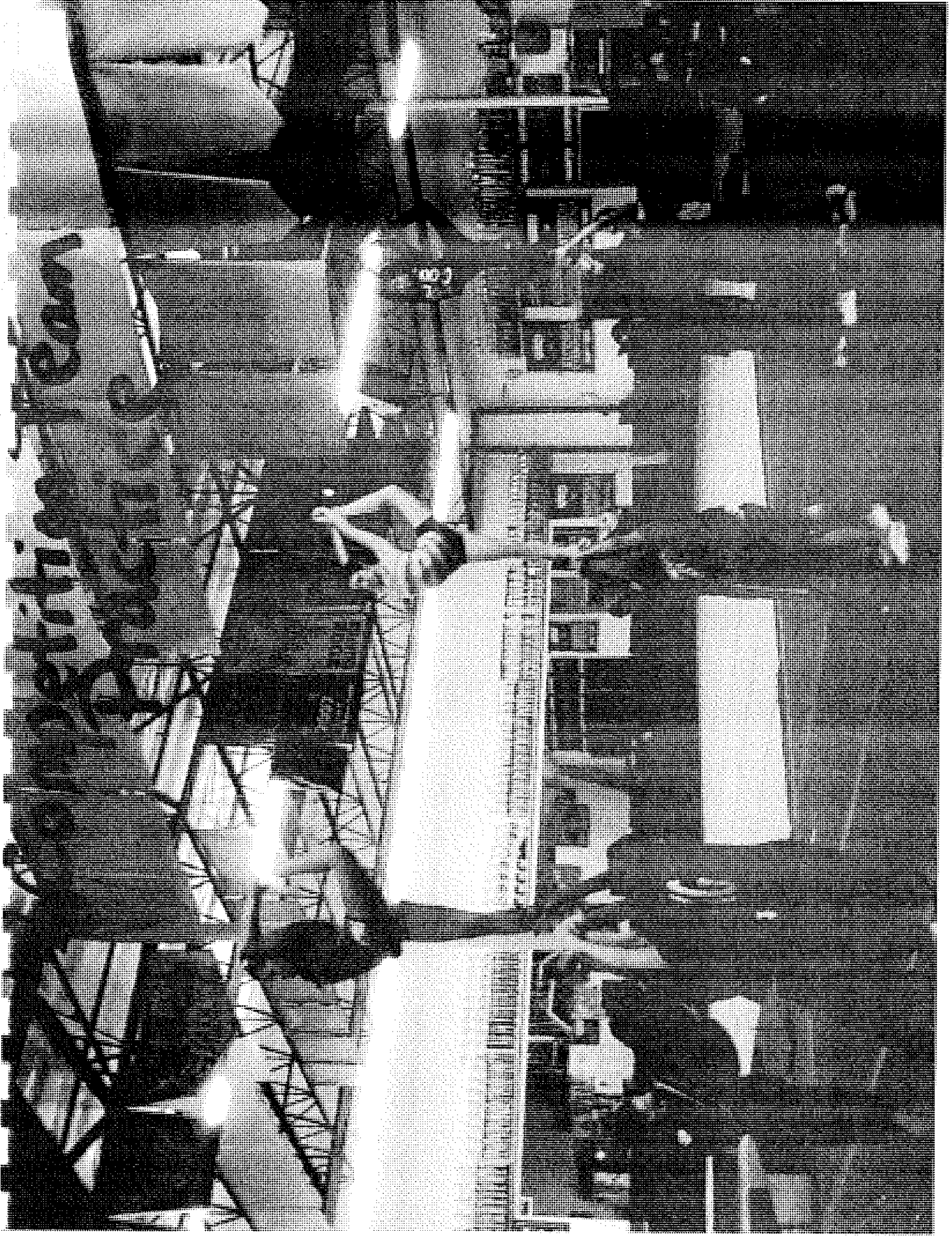
These two cheer signs have diamond plating, just like the "up-close" photo to the left! They were designed for New Canaan High School in Connecticut.



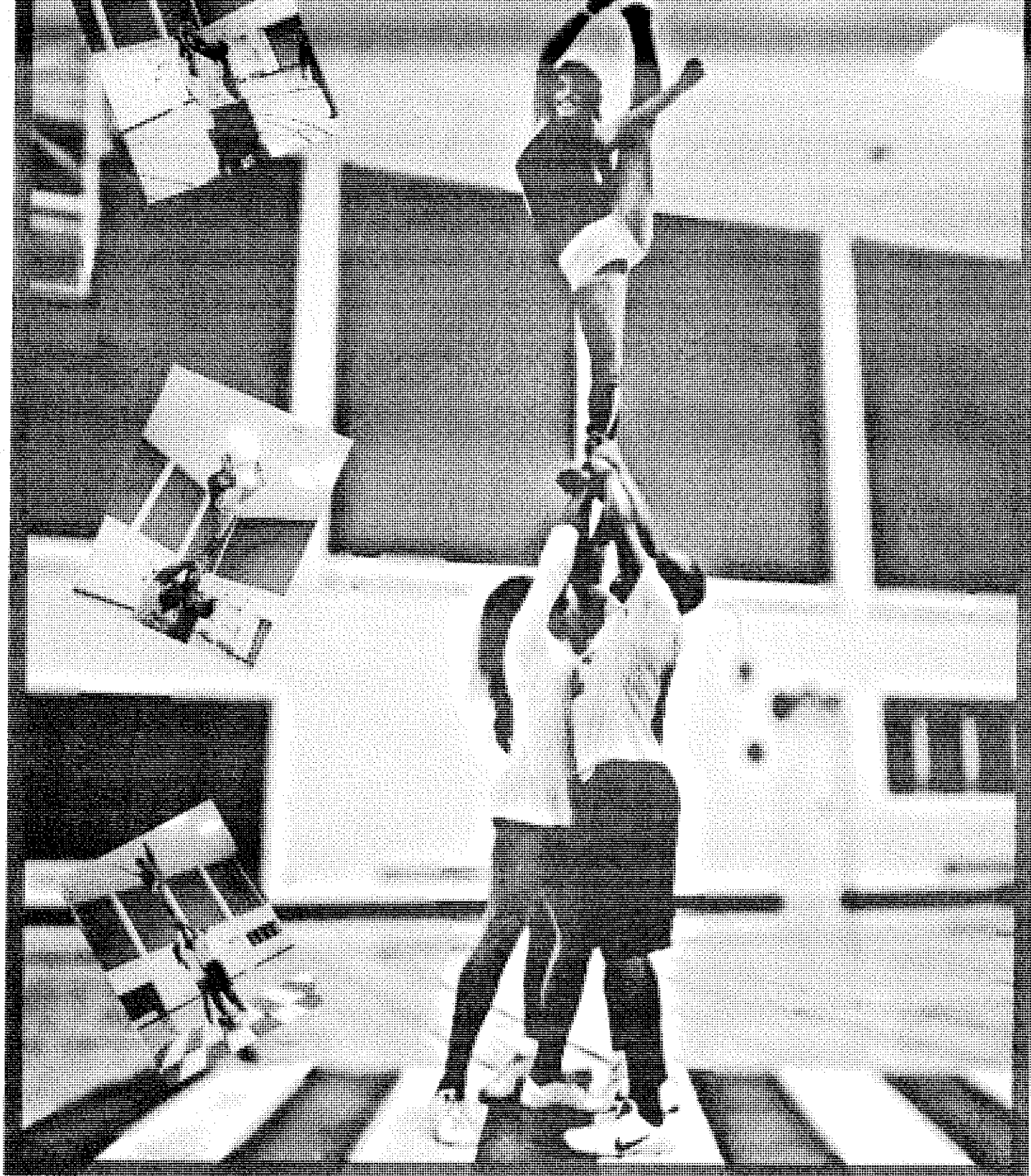
# At Games - Mascot







# Cheer Practice for a game





- Apply Online
- Orientation
- Class Registration

- Why Pierce
- Students
- Family & Staff
- Community
- PierceOnline
- Alumni
- Accreditation
- People Search
- GO

Search Beta

- About Pierce College
- Admissions & Records
- Grades & Transcripts
- Fees & Financial Aid
- Departments/Programs
- Library
- Transfer Center
- Career & Technical Ed
- Counseling Center
- Student Services
- Map & Phone Directory
- Campus Safety & Sheriff



Calendar

**Spring Break [...]**  
 March 29 - April 5  
**Holiday: Cesar Chavez Day, college closed**  
 April 1

> View monthly campus calendar

New Theatre Season Line-up

News & Events

**Pierce College Restores 150 Classes**  
 Exciting news—about 150 courses have been restored to the class ... more



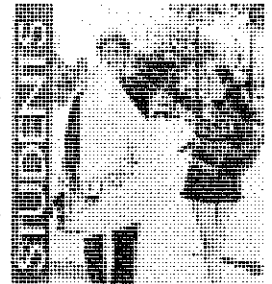
**The Bull Magazine Haunts the Dead and Living**  
 The walking dead and living works of art fill the ... more



> More News

More News

Highlights



Promote School Spirit!

On college Website

# PIERCE COLLEGE

Search Articles :

Search

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## Squad Readies to Cheer Brahmas to Victory

8/23/2011

The Bull ruled and the Pierce College Cheer Squad placed third at the 2011 Universal Cheerleading Association College Camp in Santa Barbara August 15.

They competed against out-of-state teams such as first place University of Arizona and second place Arizona State University, plus Arizona Western and Glendale.

The new Pierce Brahma mascot was the only mascot out of eight to win a Superior trophy.

"This squad has integrity, talent and perseverance to be the best," said Jenny Ghiglia, adjunct professor who has served as cheer coach for ten years.

"I'm looking forward continuing working with this cohesive and skilled group of cheerleaders."

The 23-member squad practices twice a week, and are all Pierce students, most of whom have jobs in addition to school and cheer squad.

"They all want to continue their education and get their degrees," said Ghiglia.

"Pierce College community, PUT YOUR HORNS UP and come to the athletic and college events. We need you to help us rally all our athletic teams to victory!"

The new Athletic Calendar of home games is out and available on the Pierce college home page, bottom left, at [www.piercecollege.edu](http://www.piercecollege.edu)

Or visit the athletics website at [www.piercecollege.edu/departments/athletics](http://www.piercecollege.edu/departments/athletics)



about jamfest \* find an ev



# FUEL YOUR S

Now Available

## COMPETITIONS

13.14 Event Dates | 12.13 Event Dates | Divisions | Pricing | Rules | Hotels | Awards | Photos/Videos | Philanthropy

## REGISTRATION

Online Registration | Paper Registration

## SCORING | PRICING | RESULTS | CONTACT US

Contact Info | JAMfest Staff | Work Our Events | JAMcare Map | Mailing List

JAMFEST CHEER SUPER NATIONALS

JAMFEST SE

JAMfest Nationals Series

# LONG BEACH, CA

## MARCH 16-17, 2013

Long Beach Convention Center

Early Registration: 01/15/13 \* On-Time Registration: 02/13/13



EVENT INFO

PERFORMANCE ORDER

Sat. | Sun.

GENERAL SCHEDULE

RESULTS

EVENT MAP

HOTEL

Competition:  
We are  
representing  
Pierce College

Early Registration: 01/15/13 \* On-Time Registration: 02/13/13



## PRICING:

### NATIONALS

Traditional two-day Nationals with unique features like routine playback and interactive parties! Exciting awards ceremonies with memorable highlight video featuring every team! Perks like free admission, free inflatable fun zone and free participant gifts!

Teams (all fees are per person)	FINAL
All-Star Teams	\$130.00
School & Rec Teams	\$98.00
Crossover	\$75.00
Exhibition Teams	\$130.00
Collegiate & University Teams	FREE
L6 & Open Dance Teams	FREE
Special Needs Teams*	FREE
Parent Teams*	FREE
Stunts (all fees are per group)	
Partner Stunt	\$185.00
Group Stunt	\$300.00
Coaches & Spectators	FREE

Click [HERE](#) for definitions of JAMfest pricing terms  
 \*Special Needs and Parent Teams are non-competitive divisions.



To SAVE You and Your Program Even More This Season  
 CLICK [HERE](#) FOR JAM REWARDS DISCOUNTS!

## QUESTIONS:



**FOR REGISTRATION  
 RELATED QUESTION...**

Kaci Edwards  
 Event Coordinator  
[kaci@jamfest.com](mailto:kaci@jamfest.com)  
 Phone: 502-653-4946



**FOR EVENT RELATED  
 QUESTION...**

Katie Raque  
 Event Planner  
[katie@jamfest.com](mailto:katie@jamfest.com)  
 Phone: 502-653-4901



**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2012-2013 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name Media Arts Department Guest Lecturers Series
2. Event Coordinator/Requestor Jill Connelly, Chair 3. Telephone ext 4235  
To be assigned
4. Event Date 2013-2014 year \_\_\_\_\_ 5. Event Time To be assigned \_\_\_\_\_ 6. Event Location Great Hall  
or Bus 3200
7. How long has the project/event existed 5<sup>th</sup> year
8. How many students are served by this project/event Entire student population
9. ASO Funds Required \$ 2,000.00

10. Narrative justification of why the project/event should receive ASO backing.  
Given our location in the heart of the Media Business, more and more students are expressing an interest in pursuing some form of work in this business. In order to help students achieve this goal, our department is expanding both our curriculum and our technology.

One of the most dynamic ways for students to understand the needs of the media they are seeking to enter (ie: cinema, broadcasting, photography, etc.) is to be able to hear from and interact with practicing professionals in these fields. In order to assist students in this need, the Media Arts Department is features a Guest Lecturers Program.

These lecturers will be professionals in the fields of: Journalists, Broadcasters, Filmmakers, Multimedia Video journalists, Writers, Animators, etc.

This lecture series is open to all Pierce College students, faculty, staff and the public at no charge.

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

1. New \_\_\_\_\_ Date 04/16/13
2. Renewal X Prior Year Budget \$ 2000.00 Vote: 4 Yes 0 No 0 Abst
3. Date Received in Business Office 03/08/13 Amount \$ 2000.00
4. Account Number 8004

(Continues on Second Page)

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
1.	Cost for paying for Guest Lecturers (Professionals in their field) to give open lectures for Pierce College students, faculty, staff and the public at large. The amount will cover speaker stipends and food expenses for small receptions for each event.	\$ 2,000.00
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
<b>TOTAL ASO REQUEST</b>		<b>\$ 2,000.00</b>



**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name UCLA STOMP Conference
2. Event Coordinator/Requestor Sunday Salter 3. Telephone 818-710-2277
4. Event Date Aril 2014 5. Event Time 7am-4pm 6. Event Location UCLA
7. How long has the project/event existed 14 years
8. How many students are served by this project/event 60
9. ASO Funds Required \$ 675.00
10. Narrative justification of why the project/event should receive ASO backing.

Many of our students would love to transfer to UCLA. It is however a very complex and competitive process. The UCLA STOMP Transfer Conference is an opportunity for our students to get some additional support in the transfer process. The conference is free to attend but transportation is not provided. The money would allow us to charter a bus to take 60 students to the conference. At the conference students will hear from admissions as well as current students who will serve as long-term peer mentors to guide our students in the transfer process. This a unique and high quality experience. Please see the attached flyer for more details.

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

1. New
2. Renewal X Prior Year Budget \$ 600.00
3. Date Received in Business Office 03/12/13
4. Account Number 8007

Date 04/16/13  
Vote: 4 Yes 0 No 0 Abst  
Amount \$ 675.00

(Continues on Second Page)

ITEM NO	DETAILED EVENT DESCRIPTION WITH BREAKDOWN OF HOW MONEY WILL BE SPENT AND A PROJECTED BUDGET COST	
1	Bus Transport	675.00
	TOTAL ASO REQUEST	675.00

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

3. Project/Event Name Library Weekend Hours during Finals
4. Event Coordinator/Requestor Paula Paggi 3. Telephone 818.710.2843
4. Event Date 2013 - 2014 5. Event Time Fall & Spring Semesters 6. Event Location Library
11. How long has the project/event existed years
12. How many students are served by this project/event ALL
13. ASO Funds Required \$ 2,000.00
14. Narrative justification of why the project/event should receive ASO backing.

Because of ongoing budget problems the library has not been given funding to open on Saturdays. But the least we can do is offer weekend hours during finals so students are able to study and to finish their research papers and projects. Last year, we were open on both the Saturday and Sunday before finals, and the library was extremely busy and the students really appreciated having the library available for their use.

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

5. New
6. Renewal X Prior Year Budget \$ 1700.00
7. Date Received in Business Office 03/12/13
8. Account Number 8013

Date 04/16/13

Vote: 4 Yes 0 No 0 Abst

Amount \$ 2000.00

ITEM NO	<p style="text-align: center;"><b>DETAILED EVENT DESCRIPTION WITH BREAKDOWN OF HOW MONEY WILL BE SPENT AND A PROJECTED BUDGET COST</b></p>	
	Weekend hours during finals	2,000.00
	<b>TOTAL ASO REQUEST</b>	<b>2,000.00</b>

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name Anthropology Lecture Series
2. Event Coordinator/Requestor Bruce M. Rowe 3. Telephone (818) 585 -7954
4. Event Date 5 times per academic year on dates that are arranged at the beginning of the academic year
5. Event Time Varies 6. Event Location Varies depending on room availability
7. How long has the project/event existed Since 2003
8. How many students are served by this project/event Between 400-600
9. ASO Funds Required \$ 900
10. Narrative justification of why the project/event should receive ASO backing.

This event brings professors, graduate students, and occasionally undergraduate students from UCLA and CSUN to campus to discuss their research in various fields of anthropology. Occasionally we have people from other institutions give talks (other community colleges, museums, zoos, NGOs, etc.). The talks give students the change to see how research in the field of anthropology is conducted and also to give them more in depth information about topics discussed in introductory anthropology courses. It often gives students the opportunity to network with people in programs that they are interested in pursuing in their future.

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

1. New
2. Renewal X Prior Year Budget \$ 900.00
3. Date Received in Business Office 03/08/13
4. Account Number 8015

Date 04/16/13  
Vote: 4 Yes 0 No 0 Abst  
Amount \$ 900.00

(Continues on Second Page)

ITEM NO	<p style="text-align: center;"><b>DETAILED EVENT DESCRIPTION WITH BREAKDOWN OF HOW MONEY WILL BE SPENT AND A PROJECTED BUDGET COST</b></p>	
LECTURE 1 LECTURE 2 LECTURE 3 LECTURE 4 LECTURE 5	<p style="text-align: center;">Each person that presents a lecture is given an honorarium of \$180</p>	<p style="text-align: right;"> <b>\$180</b>  <b>\$180</b>  <b>\$180</b>  <b>\$180</b>  <b>\$180</b> </p>
	<b>TOTAL ASO REQUEST</b>	<b>\$900.00</b>

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name Special Services Department at Pierce College
2. Event Coordinator/Requestor Stephanie Schlatter, Associate Dean
3. Telephone 818 719 6430
4. Event Date n/a      5. Event Time n/a      6. Event Location n/a
7. How long has the project/event existed n/a
8. How many students are served by this project/event See below
9. ASO Funds Required \$ See below
10. Narrative justification of why the project/event should receive ASO backing.

Please see next pages for detailed descriptions and justifications for request of funds.

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

1. New
2. Renewal X Prior Year Budget \$ 2000.00
3. Date Received in Business Office 03/13/13
4. Account Number 8016

Date 04/16/13  
Vote: 4 Yes 0 No 0 Abst  
Amount \$ 2000.00

(Continues on Second Page)

ITEM NO	DETAILED EVENT DESCRIPTION WITH BREAKDOWN OF HOW MONEY WILL BE SPENT AND A PROJECTED BUDGET COST	
1	Stipend for 100 in-class notetakers for students with disabilities	\$2500.00
2	Funds to hire a math and English tutor for students with disabilities (including 50 deaf students). Our staff trains tutors to work with our population effectively which includes tutoring in American Sign Language. Any student taking all levels of math and English will have access to 1:1, private tutoring services.	\$3300.00
	<b>TOTAL ASO REQUEST</b>	\$5800.00



To: Pierce College Finance Committee

Re: ASO Funding Request

For: Stipend for Classroom Note takers

The Special Services office of Pierce College appreciates having another opportunity to submit a proposal for consideration of ASO funds. In the past, we have been privileged to be awarded funds for the purchase of many important items for the over 1200 students with disabilities served by this office each semester. With the ASO's help we have purchased electric wheelchairs, a "lift" for the pool that ensures mobility-impaired students are fully able to participate in our swimming courses. In addition, we have purchased hydraulic computer tables, software that allows blind students and those with Learning Disabilities to access print information. The funds have helped us to buy many other valuable items that have benefitted literally thousands of students with disabilities over the many years. With budget cuts, your ASO dollars have proved invaluable by allowing us to expand our program and services for our disabled student population here at Pierce College.

One very important service the college must provide is note taking assistance for a variety of different disabilities, including deaf and hard-of-hearing, Learning Disabled, Cognitive/Intellectual disabilities, AD/HD just to name a few. Up until spring of 2012 we had provided those volunteer note takers with priority registration and a letter of recognition for their hard work and dedication. Although we feel confident our student body would "rise to the occasion" in assisting with this accommodation, providing a monetary incentive along with our letter of appreciation has made the process of recruiting a note taker easier for our students. Since we are no longer able to provide "early registration" as our "thank you" gift, the small cash stipend allows us another way to show our appreciation for the note taker's hard work and dedication towards students needing this accommodation.

Each semester we may "employ" 100 or so volunteer note takers for as many or more students. The note takers' "in-kind" dollar contribution each semester is staggering. If we paid these volunteers a salary, even minimum wage, our costs would be over \$100,000. These wonderful Pierce students volunteer to assist Special Services' students and they go above and beyond in giving of their time and talent. As a small token of our appreciation, we are requesting \$2,500 from our ASO which provides a \$25.00 stipend at the end of the semester.

We are grateful for the ASO's past generosity to Special Services and hope we can once again count on your support.

Thank you very much.

The staff of Special Services

**Item # 2**

To: Pierce College Finance Committee

Re: ASO Funding Request

For: Specially-trained math/English tutors

Like many departments on campus, Special Services has had to make budget cuts which included the cancellation of our tutoring program. For many years this department recruited, trained and paid for tutors to work with our students in math and English and, occasionally social and natural sciences.

With the various disabilities we serve, there are a plethora of emotional and learning problems that make it difficult for our students to benefit from or be comfortable in the general tutoring environment.

Although we can and do send our students to the Center for Academic Success, our tutors are specially trained by our own learning professionals on how to work with students with a variety of disability-related issues. We will specifically recruit tutors for math and English who are also fluent in American Sign Language. All of our students appreciate the privacy and confidentiality our 1:1 tutoring allows.

Chemistry  
Labs -  
Paper Towels

LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST

Acct#  
ASO 8019

Return to Business Office  
By March 15, 2013

DATA SUMMARY

1. Project/Event Name Paper Towels for the Chemistry Labs
2. Event Coordinator/Requestor Isman Gould
3. Telephone 918-710-2922
4. Event Date all school year
5. Event Time \_\_\_\_\_
6. Event Location CFS 92018 and chemistry labs
7. How long has the project/event existed over 15 years
8. How many students are served by this project/event over 3,500 students we served each year
9. ASO Funds Required \$ 1000 would be ideal! you allotted us \$1000 last year
10. Narrative justification of why the project/event should receive ASO backing.

Students in the chemistry department directly use very large quantities of paper towels in our four chemistry labs; we use at least 26 cases per year. Paper towels are absolutely necessary for the functioning of our four labs, serving about sixty lab sections per year. Each lab section typically has 31 students, totaling roughly 3500 Pierce students. Our students use paper towels on a daily basis.

Purchasing these paper towels cuts into our chemical purchasing budget, which has already been cut this year (again), due to the community college budget situation, of course,

As many funds as you can approve for us will be a great help! Thank you for your consideration of this request.

**BUDGET REQUEST**  
(BUSINESS Office Use)

1. New
2. Renewal X Prior Year Budget \$ 1000.00
3. Date Received in Business Office 03/13/13
4. Account Number 8019

**FINANCE COMMITTEE ACTION**

Date 04/16/13

Vote: 4 Yes 0 No 0 Abst

Amount \$ 1000.00

(Continues on Second Page)

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2012-2013 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name AMATYC Student Math League Competition
2. Event Coordinator/Requestor R. Fumuly/ S. Lehavi 3. Telephone 818-610-6553
4. Event Date March and Nov 5. Event Time TBA 6. Event Location TBA
7. How long has the project/event existed 20+ years
8. How many students are served by this project/event 60 to 80 per round
9. ASO Funds Required \$ 350
10. Narrative justification of why the project/event should receive ASO backing.

This annual contest draws thousands of students each year from approximately 150 two-year colleges across the nation. It has offered students the opportunity for academic distinction outside the classroom.

In recent years Pierce has typically finished among the top 10-20% of schools participating and several of our students placed in the top 5% of competitors nationally. Usually our top student is among the top 1% of the field.

Since there are few awards offered at the national level we have tried to recognize our top competitors with modest monetary awards. We appreciate the generous support we have received from ASO in recent years, making possible such awards as well as covering our annual entry fees and paying other administrative expenses( such as reprographic costs). I hope that ASO finds our participation in this competition to be worthy of continued support.

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

- |   |  |
|---|--|
| 1. New <u>X</u>   | Date <u>04/16/13</u>                         |
| 2. Renewal <u>    </u> Prior Year Budget \$ <u>    </u> | Vote: <u>4</u> Yes <u>0</u> No <u>0</u> Abst |
| 3. Date Received in Business Office <u>03/15/13</u>     | Amount \$ <u>350.00</u>                      |
| 4. Account Number <u>8028</u>                           |  |

(Continues on Second Page)

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
1	Entry Fee	\$35
2	Awards	\$300
3	Administrative	\$15
		\$
		\$
		\$
		\$
		\$
		\$
	TOTAL ASO REQUEST	\$350

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name Meet Your Major Fair
2. Event Coordinator/Requestor Joanna Zimring Towne 3. Telephone x4367
4. Event Date 10/17/12 5. Event Time 10am - 1pm 6. Event Location Great Hall
7. How long has the project/event existed This will be 5<sup>th</sup> annual
8. How many students are served by this project/event approximately 350-400
9. ASO Funds Required \$ 500
10. Narrative justification of why the project/event should receive ASO backing.

We use the ASO funds to pay for food for both the presenters and the student participants as well as raffle prizes (which are usually sip or bookstore gift cards). We are prohibited from spending our regularly budgeted funds to pay for these things so ASO funds is the only way we can provide this to students. The event has been VERY successful in the past and has increased attendance each year.

At the event, students learn about various major options available for both AA and Transfer.

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

1. New
2. Renewal X Prior Year Budget \$ 500.00
3. Date Received in Business Office 03/08/13
4. Account Number 8037

Date 04/16/13  
Vote: 4 Yes 0 No 0 Abst  
Amount \$ 500.00

(Continues on Second Page)

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
	Pizza for students	\$ 250
	Food for presenters	\$ 150
	Raffle Prizes	\$ 100
		\$
		\$
		\$
		\$
		\$
		\$
	<b>TOTAL ASO REQUEST</b>	<b>\$ 500</b>

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name GO Days
2. Event Coordinator/Requestor Joanna Zimring Towne 3. Telephone 4367
4. Event Date 8/20/13-8/21/13 5. Event Time 8am - 3pm 6. Event Location campus-wide
7. How long has the project/event existed This is the 2<sup>nd</sup> year
8. How many students are served by this project/event 800 - 1000
9. ASO Funds Required \$ 500
10. Narrative justification of why the project/event should receive ASO backing.

GO Days is a new student orientation event and helps student get started at Pierce College on the right foot. GO Days includes workshops on everything from Financial Aid to Transfer to How to read the schedule and register for classes. GO Days involves faculty, staff, administration and students and is truly a campus-wide event!

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

1. New
2. Renewal  Prior Year Budget \$ \_\_\_\_\_
3. Date Received in Business Office 03/15/13
4. Account Number 8039

Date 04/16/13  
Vote: 4 Yes 0 No 0 Abst  
Amount \$ 500.00

(Continues on Second Page)



Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
	Water for students	\$ 300
	Food for volunteers	\$ 300
	Raffle Prizes	\$ 100
		\$
		\$
		\$
		\$
		\$
		\$
	<b>TOTAL ASO REQUEST</b>	<b>\$ 700</b>

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name Financial Aid Awareness
2. Event Coordinator/Requestor Anafe Robinson 3. Telephone 818-610-6516
4. Event Date April 2014 5. Event Time 12N—2pm 6. Event Location Great Hall
7. How long has the project/event existed 5 years
8. How many students are served by this project/event 120
9. ASO Funds Required \$ 500.00
10. Narrative justification of why the project/event should receive ASO backing.

This is annual financial aid awareness event sponsored by District Academic Senate, District ASO, and Financial Aid Offices District-wide. This event has been held during the last four years usually in February to educate students about financial aid as well as encourage students to apply for financial aid early.

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

- |  |  |
|--|--|
| 1. New   | Date <u>04/16/13</u>                         |
| 2. Renewal <u>X</u> Prior Year Budget \$ <u>500.00</u> | Vote: <u>4</u> Yes <u>0</u> No <u>0</u> Abst |
| 3. Date Received in Business Office <u>03/12/13</u>    | Amount \$ <u>500.00</u>                      |
| 4. Account Number <u>8040</u>                          |  |

(Continues on Second Page)

ITEM NO	<p style="text-align: center;"><b>DETAILED EVENT DESCRIPTION WITH BREAKDOWN OF HOW MONEY WILL BE SPENT AND A PROJECTED BUDGET COST</b></p>	
	<p>Refreshments</p> <p>Marketing materials</p> <p>Raffle items purchased at the Bookstore</p>	<p>\$300.00</p> <p>\$50.00</p> <p>\$150.00</p>
	<p><b>TOTAL ASO REQUEST</b></p>	<p><b>\$500.00</b></p>

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name: Pierce College Welcome Day
2. Event Coordinator/Requestor: Rosario Carachure 3. Telephone: 818-610-6502
4. Event Date: Approx. August 23, 2013 (Friday before beginning of Fall 2013 Semester)
5. Event Time: 9:00 a.m. – 2:00 p.m.
6. Event Location: Student Community Center, Bookstore, the Mall, and the Pierce campus, for tours
7. How long has the project/event existed 9 years
8. How many students are served by this project/event Approximately 2,500 Pierce College students
9. ASO Funds Required \$ 3,750.00
10. Narrative justification of why the project/event should receive ASO backing.

Welcome day helps promote and familiarize both current as well as first time Pierce College students and their families regarding the campus and the many programs and student services available to them by offering campus tours and an informational fair. Prior to the beginning of the Fall 2013 Semester, during the summer session, Pierce College students are invited to the event where they will have the opportunity to meet with various student services and academic departments before the beginning of the new school year. We highlight student services and academic affairs offices with a fair style set up inside of the Student Community Center. We plan to expand our program to increase the number of student services departments, Academic departments, and have a stronger presence of the ASO office.

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

- |   |  |
|---|--|
| 1. New _____  | Date <u>04/16/13</u>                         |
| 2. Renewal <u>X</u> Prior Year Budget \$ <u>1000.00</u> | Vote: <u>4</u> Yes <u>0</u> No <u>0</u> Abst |
| 3. Date Received in Business Office <u>03/12/13</u>     | Amount \$ <u>1000.00</u>                     |
| 4. Account Number <u>8052</u>                           |  |

(Continues on Second Page)

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
	<p>Funds to purchase water for event participants</p> <p>Funds to purchase snacks for event participants</p> <p>Funds for rental fees of tents, tables and chairs for event</p>	<p>\$1000.00</p> <p>\$750.00</p> <p>\$2000.00</p>
	<p><b>TOTAL ASO REQUEST</b></p>	<p><b>\$ 3750.00</b></p>

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name Child Development Center
2. Event Coordinator/Requestor Phyllis Schneider 3. Telephone 818 719-6494
4. Event Date \_\_\_\_\_ 5. Event Time \_\_\_\_\_ 6. Event Location \_\_\_\_\_
7. How long has the project/event existed \_\_\_\_\_
8. How many students are served by this project/event 96
9. ASO Funds Required \$ 1000<sup>00</sup>
10. Narrative justification of why the project/event should receive ASO backing.

The Child Development Center provides care and early childhood education for the children of Pierce College students. The education component of the program requires the consumption of supplies and materials such as paper, paint, glue as well as the replacement of toys such as puzzles, books and sorting games. These items aid in the development of early literacy, math and language. The CDC is grateful for the past generous contributions of the ASO to the CDC.

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

- |   |  |
|---|--|
| 1. New  | Date <u>04/16/13</u>                         |
| 2. Renewal <u>X</u> Prior Year Budget \$ <u>1000.00</u> | Vote: <u>4</u> Yes <u>0</u> No <u>0</u> Abst |
| 3. Date Received in Business Office <u>03/07/13</u>     | Amount \$ <u>1000.00</u>                     |
| 4. Account Number <u>8055</u>                           |  |

(Continues on Second Page)

ITEM NO	DETAILED EVENT DESCRIPTION WITH BREAKDOWN OF HOW MONEY WILL BE SPENT AND A PROJECTED BUDGET COST	
1.	Consumable supplies such as paper, paint, paint brushes, watercolors, markers, clay.	\$ 500
2.	Classroom equipment such as puzzles, books, games, dramatic play costumes, dolls, CDs, toy vehicles.	\$ 500
3.	Office supplies such as photocopier paper, calendars, printer ink, dry erase markers.	
	<b>TOTAL ASO REQUEST</b>	\$ 1000

LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST

Return to Business Office  
By March 15, 2013

DATA SUMMARY

1. Project/Event Name University Day  
2. Event Coordinator/Requestor Rudy Doherty 3. Telephone #4127  
4. Event Date \_\_\_\_\_ 5. Event Time 10-1 6. Event Location Mall  
7. How long has the project/event existed 23 years  
8. How many students are served by this project/event 800-1500  
9. ASO Funds Required \$ 900  
10. Narrative justification of why the project/event should receive ASO backing.

An event that provides students with the opportunity to interact and acquire meaningful transfer information from the representatives of the various universities attending.

BUDGET REQUEST  
(BUSINESS Office Use)

FINANCE COMMITTEE ACTION

1. New  
2. Renewal  Prior Year Budget \$ 900  
3. Date Received in Business Office 03/13/13  
4. Account Number 8063

Date 04/16/13  
Vote: 4 Yes 0 No 0 Abst  
Amount \$ 900.00

(Continues on Second Page)



ITEM NO	DETAILED EVENT DESCRIPTION WITH BREAKDOWN OF HOW MONEY WILL BE SPENT AND A PROJECTED BUDGET COST	
1	Box Lunches for representatives	\$650 <sup>00</sup>
2	Event supplies - plates, napkins, paper, name tags - folders	\$150 <sup>00</sup>
3	Event announcements, publicity materials, posters, cards.	\$100 <sup>00</sup>
	TOTAL ASO REQUEST	\$900 <sup>00</sup>

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name Botanical Garden Signage Project
2. Event Coordinator/Requestor Pat Farris, Professor Life Science 3. Telephone x4140
4. Event Date Permanent Installation 5. Event Time N/A 6. Event Location Botanical Garden
7. How long has the project/event existed 10 years since installation of the Botanical Garden
8. How many students are served by this project/event entire campus
9. ASO Funds Required \$269.06

9. Narrative justification of why the project/event should receive ASO backing.

The Botanical Garden has lacked the funds to complete one major aspect of this public open space – informational signs to mark the major zones of the garden and directional signs to assist students trying to find their way around campus. We propose constructing 17 wooden signs in the same style used on local state park trails to show the zones of the garden such as “California Native” and “Australian Plants” as well as directional signs such as “To the Mall” and “To the Village”, the most frequently asked questions by new students trying to find their way around the campus (sample signage drawing attached).

Cost to install the signs is especially economical since a local woodworker has agreed to donate his time to the Botanical Garden in constructing the signs and the garden technician will install the signs when completed. The only costs are supplies.

The Botanical Garden is available to the entire student body as a quiet place to study, as well as to Life Science classes, Horticulture classes and public gardening groups on the weekends. The installation of informational and directional signs would further enhance this area’s value to the campus.

**BUDGET REQUEST**  
(BUSINESS Office Use)

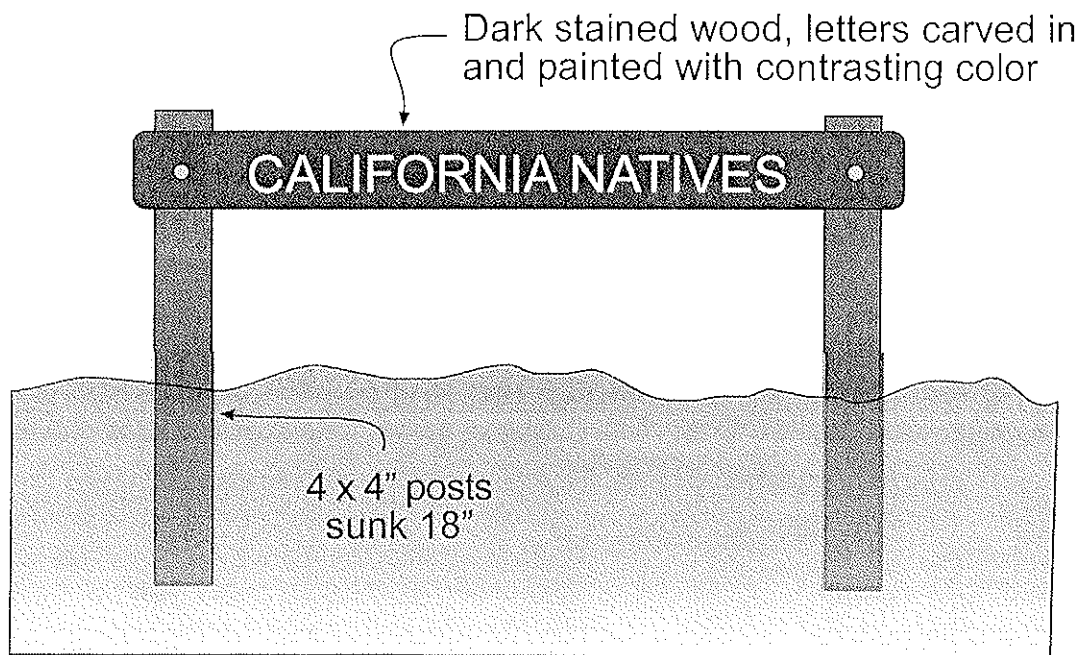
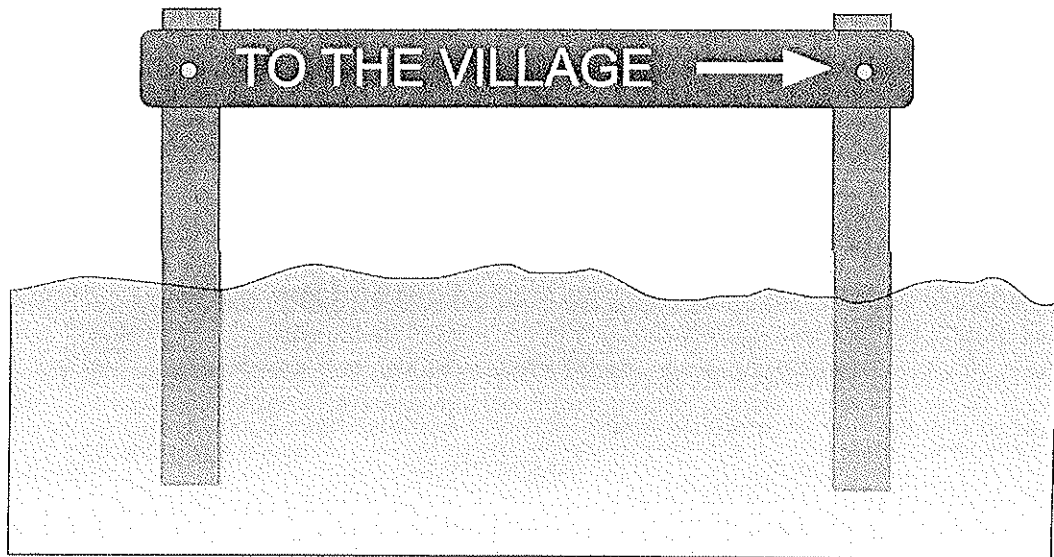
**FINANCE COMMITTEE ACTION**

- |  |  |
|--|--|
| 1. New <input checked="" type="checkbox"/>                     | Date <u>04/16/13</u>                         |
| 2. Renewal <input type="checkbox"/> Prior Year Budget \$ _____ | Vote: <u>4</u> Yes <u>0</u> No <u>0</u> Abst |
| 3. Date Received in Business Office <u>03/13/13</u>            | Amount \$ <u>270.00</u>                      |
| 4. Account Number <u>8066</u>                                  |  |

(Continues on Second Page)

ITEM NO	<p align="center"><b>DETAILED EVENT DESCRIPTION WITH BREAKDOWN OF HOW MONEY WILL BE SPENT AND A PROJECTED BUDGET COST</b></p>																																			
	<p>Project Description – Construction of 17 permanent outdoor signs for the Botanical Garden. Only “supplies” need to be purchased to complete the project – no other labor costs, equipment, travel, delivery or service costs.</p> <p>1. <table border="1" data-bbox="261 579 1344 1213"> <thead> <tr> <th data-bbox="261 579 781 653">Materials need to construct 17 permanent outdoor signs:</th> <th data-bbox="786 579 971 653">Quantity</th> <th data-bbox="976 579 1146 653">Unit Price</th> <th data-bbox="1151 579 1344 653">Extension</th> </tr> </thead> <tbody> <tr> <td data-bbox="261 659 781 732">4” x 4” x 10’ Rough Douglas Fir Exposed Patio Lumber</td> <td data-bbox="786 659 971 732">7 units</td> <td data-bbox="976 659 1146 732">\$15.97 ea</td> <td data-bbox="1151 659 1344 732">\$111.79</td> </tr> <tr> <td data-bbox="261 739 781 812">2” x 6” x 8’ #2 Grade Douglas Fir Green S4S Lumber</td> <td data-bbox="786 739 971 812">5 units</td> <td data-bbox="976 739 1146 812">\$4.73 ea</td> <td data-bbox="1151 739 1344 812">\$23.65</td> </tr> <tr> <td data-bbox="261 819 781 892">3/8” x 5 ½” Zinc Carriage Bolt (15 bolts/box)</td> <td data-bbox="786 819 971 892">3 boxes</td> <td data-bbox="976 819 1146 892">\$12.48 box</td> <td data-bbox="1151 819 1344 892">\$37.44</td> </tr> <tr> <td data-bbox="261 898 781 972">Behr Premium Weatherproofing Solid Color Deck Stain</td> <td data-bbox="786 898 971 972">2 gal</td> <td data-bbox="976 898 1146 972">\$36.98 gal</td> <td data-bbox="1151 898 1344 972">\$73.96</td> </tr> <tr> <td colspan="3" data-bbox="261 978 1146 1031">Subtotal</td> <td data-bbox="1151 978 1344 1031">\$246.84</td> </tr> <tr> <td colspan="3" data-bbox="261 1037 1146 1100">Tax 9%</td> <td data-bbox="1151 1037 1344 1100">\$22.22</td> </tr> <tr> <td colspan="3" data-bbox="261 1106 1146 1213">Total</td> <td data-bbox="1151 1106 1344 1213">\$269.06</td> </tr> </tbody> </table> <p>All items purchased at Home Depot (prices quoted from HomeDepot.com)</p> <p>Sample sign design attached</p> </p>			Materials need to construct 17 permanent outdoor signs:	Quantity	Unit Price	Extension	4” x 4” x 10’ Rough Douglas Fir Exposed Patio Lumber	7 units	\$15.97 ea	\$111.79	2” x 6” x 8’ #2 Grade Douglas Fir Green S4S Lumber	5 units	\$4.73 ea	\$23.65	3/8” x 5 ½” Zinc Carriage Bolt (15 bolts/box)	3 boxes	\$12.48 box	\$37.44	Behr Premium Weatherproofing Solid Color Deck Stain	2 gal	\$36.98 gal	\$73.96	Subtotal			\$246.84	Tax 9%			\$22.22	Total			\$269.06	
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Tax 9%			\$22.22																																	
Total			\$269.06																																	
	<p align="right"><b>TOTAL ASO REQUEST</b></p>			<p align="right"><b>\$269.06</b></p>																																

# Botanical Garden Signage



**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name UCLA/CSUN Day
2. Event Coordinator/Requestor Sunday Salter 3. Telephone 8187102277
4. Event Date May 2014 5. Event Time 10am -1pm 6. Event Location Campus Mall
7. How long has the project/event existed 8
8. How many students are served by this project/event thousands
9. ASO Funds Required \$ 400.00
10. Narrative justification of why the project/event should receive ASO backing.

UCLA/CSUN day provides our students with the opportunity to meet university representatives from specific departments at UCLA and CSUN. They can discuss admission processes, major and transfer related goals/issues with these representatives.

These funds provide lunch (subway) to the staff and faculty of UCLA and CSUN who participate in the event.

The Spring 2010 cost was 367.00. We are requesting \$400.00 to cover potential increased participation/costs.

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

- |  |  |
|--|--|
| 1. New   | Date <u>04/16/13</u>                         |
| 2. Renewal <u>X</u> Prior Year Budget \$ <u>400.00</u> | Vote: <u>4</u> Yes <u>0</u> No <u>0</u> Abst |
| 3. Date Received in Business Office <u>03/12/13</u>    | Amount \$ <u>400.00</u>                      |
| 4. Account Number <u>8068</u>                          |  |

(Continues on Second Page)

**ITEMS NOT FUNDED**

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name Pierce Diversity Committee (Diversity Day)
2. Event Coordinator/Requestor Mitra Hoshiar 3. Telephone 818-710-4223
4. Event Date 05/01/2013 5. Event Time 12-4 6. Event Location The Great Hall
7. How long has the project/event existed Since 2006
8. How many students are served by this project/event 300+
9. ASO Funds Required \$ 5000
10. Narrative justification of why the project/event should receive ASO backing. The members of Pierce Diversity Committee believe that students learn better in a diverse educational environment and diversity supports an engaging thinking process. PDC seeks to accomplish its mission by recommending, developing, planning, and implementing programs, services, and activities that expose and strengthen sensitivity of our college community to diverse races, cultures and ethnicities, nationalities, lifestyles, abilities, backgrounds, sexual orientation, genders and ages, and political, religious and intellectual points of view

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

- |  |  |
|--|--|
| 1. New <input checked="" type="checkbox"/>                               | Date <u>04/16/13</u>                         |
| 2. Renewal <input type="checkbox"/> Prior Year Budget \$ <u>03/15/13</u> | Vote: <u>4</u> Yes <u>0</u> No <u>0</u> Abst |
| 3. Date Received in Business Office _____                                | Amount \$ <u>0</u>                           |
| 4. Account Number <u>7606</u>  |  |

(Continues on Second Page)

ITEM NO	DETAILED EVENT DESCRIPTION WITH BREAKDOWN OF HOW MONEY WILL BE SPENT AND A PROJECTED BUDGET COST	
<p>Speaker(s)</p> <p>Licenses for showing Documentaries</p> <p>Food</p> <p>Banners/Decorations/Utensils/Drinks/DJs</p>		<p>\$1000</p> <p>\$1000</p> <p>\$2000</p> <p>\$1000</p>
	<p><b>TOTAL ASO REQUEST</b></p>	<p><b>\$5000</b></p>



**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2012-2013 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name Streaming Service for KPCRradio.com
2. Event Coordinator/Requestor Jill Connelly, Chair Media Arts Dept .3. Telephone ext 4235
4. Event Date 2013-2014 5. Event Time n/a 6. Event Location Village 8212 -Radio Station
7. How long has the project/event existed 4 years
8. How many students are served by this project/event Entire student population
9. ASO Funds Required \$ 8,000.00

10. Narrative justification of why the project/event should receive ASO backing.

The streaming for the Pierce Radio Station was originally funded by a grant but this grant ended a year ago. There is no other source of revenue available to us for this charge. The charge for the radio streaming at \$8,000 reflects a greatly discounted charge by the supplier. Without streaming there will be no Internet broadcasting and no Pierce radio station.

The radio station is a vital and exciting part of the Pierce College experience for all students. There are many different types of shows of direct benefit to Pierce College and ASO clubs also benefit from the radio station. Various clubs can produce their own shows featuring their clubs, etc.

These are just a few of the benefits for the student population at Pierce in addition to many other shows such as music shows (some affording local bands the opportunity to broadcast their music via in-studio performances) and shows featuring informative and exciting guests.

KPCRradio.com is a student-run Internet radio station for Pierce College. It is an interactive website which is a community resource for local news, entertainment and happenings. The radio station thinks first and foremost of the local community but also keeps in mind the broad audience that the Internet allows it to reach. It also acts as a community billboard of sorts that allows an open forum on campus and in the community. It is available 24 hours a day, seven days a week. Podcasts, archived live shows and multimedia are available on the Web site and through the mobile application "Shout Cast." As a radio station operated by a body of students, it endeavors to be innovative and experimental.

**BUDGET REQUEST**  
**(BUSINESS Office Use)**

**FINANCE COMMITTEE ACTION**

- |   |  |
|---|--|
| 1. New <u>X</u>   | Date <u>04/16/13</u>                         |
| 2. Renewal <u>      </u> Prior Year Budget \$ <u>      </u> | Vote: <u>4</u> Yes <u>0</u> No <u>0</u> Abst |
| 3. Date Received in Business Office <u>03/08/13</u>         | Amount \$ <u>0</u>                           |
| 4. Account Number <u>7808</u>                               |  |

(Continues on Second Page)

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
1.	Streaming service for the Radio Station to allow the radio to broadcast via the Internet (the company providing this service has given us the special reduced rate as shown here.)	\$ 8,000.00
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
TOTAL ASO REQUEST		\$ 8,000.00

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

99111437

**DATA SUMMARY**

1. Project/Event Name Library Materials (Books, Periodicals, Databases)
2. Event Coordinator/Requestor Paula Paggi 3. Telephone 818.710.2843
4. Event Date 2013-2014 5. Event Time ---- 6. Event Location Library
7. How long has the project/event existed        years
8. How many students are served by this project/event       ALL
9. ASO Funds Required \$ 13,000.00

10. Narrative justification of why the project/event should receive ASO backing.

One of the major goals of the library is to provide our students with the most current college level resources in all formats, otherwise, they are being academically shortchanged. This past year, the library was given no secure book funding budget. If allotted, this funding from ASO would be used towards subscription databases, periodicals, and new book purchases (including ebooks). This year, more than ever, we need your help. The budget crisis is severely impacting the library. This will have a huge impact on our ability to offer the most current resources for our students. I urge you to continue your support of the library. Every dollar directly benefits students.

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

- |   |  |
|---|--|
| 1. New  | Date <u>04/16/13</u>                         |
| 2. Renewal <u>X</u> Prior Year Budget \$ <u>5000.00</u> | Vote: <u>4</u> Yes <u>0</u> No <u>0</u> Abst |
| 3. Date Received in Business Office <u>03/12/13</u>     | Amount \$ <u>0</u>                           |
| 4. Account Number <u>8014</u>                           |  |

(Continues on Second Page)

ITEM NO	DETAILED EVENT DESCRIPTION WITH BREAKDOWN OF HOW MONEY WILL BE SPENT AND A PROJECTED BUDGET COST	
	Library material ( books, eBooks, Periodicals, Databases )	13,000.00
	<b>TOTAL ASO REQUEST</b>	<b>13,000.00</b>

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

PSC 11-01-13

**DATA SUMMARY**

1. Project/Event Name: High School Counselor Day
2. Event Coordinator/Requestor: Rosario Carachure 3. Telephone: 818-610-6502
4. Event Date: Spring 2014 5. Event Time: 8:00 a.m. – 12:00 p.m.
6. Event Location: Center for the Sciences / Student Community Center
7. How long has the project/event existed 16 years
8. How many students are served by this project/event

The event invites counselors from our main feeder high schools and through their participation, helps promote the Pierce College campus to increase student enrollment and potential ASO student participation

9. ASO Funds Required \$ 2000

10. Narrative justification of why the project/event should receive ASO backing.

Each year Pierce College invites high school counselors from local high schools to the campus to learn about all new programs and services that are offered by the college. The event provides the college an opportunity to directly promote and describe the different student services and academic programs offered to prospective students. Counselor participation has increased over the last several years, allowing the campus to strengthen its current relationships and to build new ones with surrounding high schools, especially resulting from the reduction of services during the 12-13 academic year. During the event, ASO has been given the opportunity to present to the counselors in attendance, which has greatly increased the awareness of what ASO has to offer to prospective students. Our goal continues to be to expand this event and be able to extend an invitation to more counselors this upcoming year.

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

1. New  \_\_\_\_\_
2. Renewal \_\_\_\_\_ Prior Year Budget \$ \_\_\_\_\_
3. Date Received in Business Office 03/12/13
4. Account Number 8053

Date 04/16/13  
Vote: 4 Yes 0 No 0 Abst  
Amount \$ 0

(Continues on Second Page)

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
	<p>Funds to purchase food and beverages for breakfast and lunch service</p> <p>Funds for printing and supplies needed for informational packets provided to counselors. Funds to be used to pay for items such as printing, copies, and the purchase of folders, and pens</p> <p>Funds to purchase Pierce College promotional giveaways</p>	<p>\$1000.00</p> <p>\$500.00</p> <p>\$500.00</p>
	<p><b>TOTAL ASO REQUEST</b></p>	<p><b>\$ 2000.00</b></p>

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

<b>DATA SUMMARY</b>	
1. Project/Event Name <u>International Movie Day hosted by International Students Club</u>	
2. Event Coordinator/Requestor <u>Abigail Sandico</u>	3. Telephone <u>ex. 4400</u>
4. Event Date <u>TBD</u>	5. Event Time _____
6. Event Location <u>TBD</u>	
7. How long has the project/event existed <u>N/A – new event</u>	
8. How many students are served by this project/event <u>400 - 500</u>	
9. ASO Funds Required \$ <u>\$690</u>	
10. Narrative justification of why the project/event should receive ASO backing:	
Written by Spring 2013 International Students Club Board Members: M. Sakura & Y. Meskela	
<p>To spread international awareness, we are planning to view cultural movies from all over the world for 5-6 hours with Pierce students in Great Hall. The movie is going to be intercultural and documentary. Each movie is going to take about 2 hours. This event will be a good opportunity to spark an interest for foreign cultures, and it we believe it will expand their view of the world, making them more knowledgeable.</p> <p>On this International movie day, we are planning to serve snacks and drinks that are international and these are going to be voted on prior to this event. The guests can enjoy different tastes from all around the world and learn to appreciate the uniqueness of different cultures.</p>	

**BUDGET REQUEST**  
(BUSINESS Office Use)

1. New  \_\_\_\_\_
2. Renewal  Prior Year Budget \$ \_\_\_\_\_
3. Date Received in Business Office 03/14/13
4. Account Number \_\_\_\_\_

**FINANCE COMMITTEE ACTION**

Date 04/16/13

Vote: 4 Yes 0 No 0 Abst

Amount \$ 0

(Continues on Second Page)

ITEM NO	<p align="center"><b>DETAILED EVENT DESCRIPTION WITH BREAKDOWN OF HOW MONEY WILL BE SPENT AND A PROJECTED BUDGET COST</b></p>	
	<ul style="list-style-type: none"> <li>● Video rental – \$2 x 4 dvds</li>   <li>● Ethnic snacks/drinks <ul style="list-style-type: none"> <li>- Popcorn 10ct (\$5) x 30 = \$150 (for 300 people)</li> <li>- Dessert from foreign countries \$150</li> <li>- 35 water bottles (\$3.75) x 12 sets = \$45 (420 bottles)</li> <li>- 12 soda can (\$10) x 15 sets = \$150 (180 cans)</li> </ul> </li>   <li>● Dish/plate/napkin <ul style="list-style-type: none"> <li>- Dish 50 ct (\$10) x 6 = \$60</li> <li>- Cup 300 ct (\$30) x 2 sets = \$60</li> <li>- Napkins 200 ct (\$2) x 5 sets = \$10</li> </ul> </li>   <li>● Decorations <ul style="list-style-type: none"> <li>- Card board for the sign \$5 x 4 pieces = \$20</li> <li>- Balloons \$1 x 10 = \$10</li> <li>- Table clothes \$1 x 10 = \$10</li> <li>- Pen/tape/thumbtack etc \$10</li> </ul> </li> </ul>	<p align="right">\$10</p> <p align="right">\$500</p> <p align="right">\$130</p> <p align="right">\$50</p>
		<p align="right"><b>\$690</b></p>



**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name Horse Supplies cell: 805-279-1133  
 2. Event Coordinator/Requestor Paddy Warner 3. Telephone 818-710-4459  
 4. Event Date 2013 5. Event Time ongoing 6. Event Location PCEC  
 7. How long has the project/event existed since 1947  
 8. How many students are served by this project/event roughly 350/yr  
 9. ASO Funds Required \$ 1624

10. Narrative justification of why the project/event should receive ASO backing.

The Equine Program strives to provide students with educational experiences that are industry relevant. That means live demonstrations and opportunities for students to learn by doing. To achieve this, we require the following supplies: shampoo, leather conditioner, first aid, dewormer, fly spray, saddle soap, clipper blades and additional grooming supplies.

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

1. New  Date 04/16/13  
 2. Renewal  Prior Year Budget \$ \_\_\_\_\_ Vote: 4 Yes 0 No 0 Abst  
 3. Date Received in Business Office 03/14/13 Amount \$ 0  
 4. Account Number \_\_\_\_\_

(Continues on Second Page)

ITEM NO	DETAILED EVENT DESCRIPTION WITH BREAKDOWN OF HOW MONEY WILL BE SPENT AND A PROJECTED BUDGET COST	
1.	Leather CPR (4@ \$30)	\$120
2.	Orvis shampoo (4@ \$25)	\$100
3.	Wormers (108@ \$8.50)	\$918
4.	Showsheen (3 gal @ \$40)	\$120
5.	Thrush Buster (3@ \$15)	\$45
6.	Clipper Blades (4@ \$25) (sizes 15-40, 2 each)	\$100
7.	Fly wipe (1 gal @ \$15)	\$15
8.	Saddle soap (10 @ \$7)	\$70
9.	Nalvasan (4@ \$25)	\$100
10.	AIV spray (2@ \$18)	\$36
	<b>TOTAL ASO REQUEST</b>	<b>\$1624</b>

LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name Icebox Journal
2. Event Coordinator/Requestor Melanie McQuitty 3. Telephone \_\_\_\_\_
4. Event Date N/A 5. Event Time N/A 6. Event Location N/A
7. How long has the project/event existed 1 Semester
8. How many students are served by this project/event? Possibly infinite amount; but more directly, students who participate in the student contest, writing group, internship, and readers.
9. ASO Funds Required \$ 1300

10. Narrative justification of why the project/event should receive ASO backing.

*Icebox Journal*: The Philosophy Club is requesting funds to help maintain a journal of philosophy, art, and literature. The journal will have both print and web content. The journal will be student run under the supervision of the club adviser, but invites submissions from dedicated and well-known writers outside of the Pierce community. Bi-annual contests will be offered to Pierce students for art criticism, short stories, and digital art featuring a cash prize and publication in the journal, as well as other publication opportunities. The journal is intended to increase student's awareness of philosophy, visual art, and literature, as well as their interrelatedness through cross-departmental participation. By drawing upon the insight of various theories offered by different departments, Art, Psychology, Sociology, Visual and Performance, and English, we hope to foster a sense of community here at Pierce by piquing the urge of creativity that unites us all. We intend to inspire Pierce College students to create art, write creatively and philosophically, by providing a platform that will allow students to garner a sense of pride in creating something that will be consumed and recognized on the Pierce Campus and abroad. In fact, this semester we've begun are sponsoring a weekly writing group to foster growth in the creative writers on campus and champion a sense of community on campus. We are also planning a monthly journal sponsored "philosophy talk" at a local cafe in order to promote philosophy and the arts in the adjacent community.

At a time when every cent in a Community College's budget must be defended obdurately from cuts and lacerations by Sacramento, it becomes an ethical imperative on the part of Pierce College to ensure every investment is thoughtfully considered for its ability to effect and reach as many students as possible. We believe that *the Icebox Journal* is one of these opportunities—with the ability to: promote and celebrate diversity among students and subjects; increase the overall prestige of Pierce College, since we target and maintain correspondence with well-known writers and figures within the philosophy, arts, and literary communities; most importantly, to inspire students to extricate themselves from hermetically sealed compartments of a community college by allowing a place for students to come grow, learn, and share together.

The Philosophy Club has so far raised money through fundraising for a printed newsletter and promotional items for the journal, but will continue to raise money throughout the semester as well. Unfortunately, the campaign did not cover specific costs germane to the operation of the journal and they are specified for print and promotions only. Costs for rebuilding and maintaining our website and cash prizes for students have not been and, unfortunately, the amount of money raised does not cover the cost of producing a high quality printed product, so we require additional funds. For that reason, we are requesting additional start-up money from ASO to increase our ability to create and maintain a website and print journal with enough distinction to be associated with Pierce College, as well as continue to offer our students a cash prize for their wonderful work. Such funds will be appropriated to maintain and operate our web based content, materials and supplies to produce a quarterly print issue, and to allow for increase student outreach and involvement. We will continue to raise funds for the majority of our promotions and other pertinent costs associated with running a high quality journal.

**BUDGET REQUEST**  
(BUSINESS Office Use)

1. New  Renewal
2. Renewal  Prior Year Budget \$ \_\_\_\_\_
3. Date Received in Business Office 03/12/13
4. Account Number \_\_\_\_\_

**FINANCE COMMITTEE ACTION**

Date 04/16/13

Vote: 4 Yes 0 No 0 Abst

Amount \$ 0

(Continues on Fourth Page)

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
1. Fall Semester	<b>Supplies:</b> Paper= \$100 Printing=\$300 Website Maintenance (hosting, domain name)=\$110 Promotional Costs = \$50 Office Supplies (ink, software, etc.)= \$40	\$600
2. Fall Semester	Icebox Student Contest Prize (2 prizes per semester @ \$50)	\$100
3. Spring Semester	For Spring semester funds will be spent on the same aforementioned expenses, minus web hosting and domain name: it is a one-time yearly expense that is not required each semester.	\$600
4.		\$
5.		\$
		\$
		\$
		\$
		\$
<b>TOTAL ASO REQUEST</b>		\$1300

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUESTS**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name ASO/Bookstore Collaboration – National Student Day Appreciation/Celebration
2. Event Coordinator/Requestor Candy Van 3. Telephone 818-710-2854
4. Event Date 2013-2014 5. Event Time 10am-6pm 6. Event Location Bookstore/Great Hall
7. How long has the project/event existed New/the first year
8. How many students are served by this project/event All campus community
9. ASO Funds Required \$ 3000.00
10. Narrative justification of why the project/event should receive ASO backing.

National Student Day is a day dedicated to celebrating and promoting social responsibility by college students all across North America. We would like there to be a guest speaker, prizes (various prizes), food/drinks, and we will give away Bookstore scholarships during a contest. The contest consists of students who will submit stories of their volunteer work to their community and the three most popular stories (based on a vote) will receive a Bookstore scholarship. A randomly selected story will receive an iPad mini. Pierce Bookstore would like to celebrate and recognize this day for student appreciation.

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

- |   |  |
|---|--|
| 1. New <u>X</u>   | Date <u>04/16/13</u>                         |
| 2. Renewal <u>    </u> Prior Year Budget \$ <u>    </u> | Vote: <u>4</u> Yes <u>0</u> No <u>0</u> Abst |
| 3. Date Received in Business Office <u>03/19/13</u>     | Amount \$ <u>0</u>                           |
| 4. Account Number <u>    </u>                           |  |

(Continues on Second Page)

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
1	Advertising, Food & Drinks, Prizes	\$1000.00
2	Speaker, Scholarships	\$2000.00
		\$
		\$
		\$
		\$
		\$
		\$
		\$
<b>TOTAL ASO REQUEST</b>		<b>\$3000.00</b>



**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name Covered Arena Elevated Bleachers
2. Event Coordinator/Requestor Paddy Warner 3. Telephone 818-710-4459
4. Event Date Annually on Sunday in April 5. Event Time 9am -4pm 6. Event Location Equestrian center
7. How long has the project/event existed 5 years using current facility
8. How many students are served by this project/event 350 + per year
9. ASO Funds Required \$ 14,437.67
10. Narrative justification of why the project/event should receive ASO backing.

Farm Walk is the Agriculture Department's signature fundraising and community outreach event. Thousands of students, faculty, staff and community members attend this annual event. The Equestrian Unit needs additional equipment to make the event a success. Current bleachers are too short to allow spectators to see into the covered arena where many of the performances take place during farm walk. During the rest of the year, the bleachers will allow students to observe demonstrations when clinics and other enrichment opportunities are hosted.

The Equine Program strives to provide students with educational experiences that are industry relevant. That means live demonstrations and opportunities for students to learn by hosting events. In addition to the benefits for our 350 enrolled students, these events attract thousands of spectators from the larger student body, as well as faculty, staff, the equestrian community and neighborhood families.

**BUDGET REQUEST**  
**(BUSINESS Office Use)**

**FINANCE COMMITTEE ACTION**

1. New
2. Renewal  Prior Year Budget \$ \_\_\_\_\_
3. Date Received in Business Office 03/13/13
4. Account Number \_\_\_\_\_

Date 04/16/13  
Vote: 4 Yes 0 No 0 Abst  
Amount \$ 0

(Continues on Second Page)

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
1. Item #: 129-1116 Aluminumbleachers.com	5 Row x 27'L Elevated Bleacher with Aisle - 2006 IBC Compliant- Seats 74	<b>\$ 12,399.00</b>
2.	Shipping & handling	<b>\$ 2,038.67</b>
		\$
		\$
		\$
		\$
		\$
		\$
		\$
<b>TOTAL ASO REQUEST</b>		<b>\$ 14,437.67</b>

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

ASO Form 2013

**DATA SUMMARY**

1. Project/Event Name Fundamentals Area Non-Elevated Transportable Bleachers
2. Event Coordinator/Requestor Paddy Warner 3. Telephone 818-710-4459
4. Event Date 2013-14 5. Event Time \_\_\_\_\_ 6. Event Location Equine Unit Fundamentals Area
7. How long has the project/event existed 20+ years
8. How many students are served by this project/event 350 per year
9. ASO Funds Required \$ 6,912
10. Narrative justification of why the project/event should receive ASO backing.

The Equine program strives to provide students with educational experiences that are industry relevant. That means live demonstrations and opportunities for students to learn by doing. The Equine Fundamentals area needs additional equipment to make enrichment opportunities available for students and invited community members.

When Equine classes meet in the fundamentals (Lab) area, there is nowhere for the students to sit or stand where they can see techniques and methods being demonstrated. In addition to using bleachers during class labs, they will also provide seating for enrichment clinician demonstrations held to benefit students as well as the extended equestrian community.

By purchasing transportable bleachers, it will be possible to move them around the unit when enrichment events or classroom activities are held elsewhere in the Equestrian Center.

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

1. New
2. Renewal \_\_\_\_\_ Prior Year Budget \$ \_\_\_\_\_
3. Date Received in Business Office 03/13/13
4. Account Number \_\_\_\_\_

Date 04/16/13  
Vote: 4 Yes 0 No 0 Abst  
Amount \$ 0

(Continues on Second Page)

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
1.	5 rowX 27' Transportable bleacher This is an initial acquisition	\$ 5599.00
2.	Shipping and handling	\$ 1313.01
		\$
		\$
		\$
		\$
		\$
TOTAL ASO REQUEST		\$ 6,912.01

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name: High School College Counselor Fall Advisory Forum / Pierce Advisory Committee (PAC) Fall Forum
2. Event Coordinator/Requestor: Rosario Carachure 3. Telephone: 818-610-6502
4. Event Date: Fall 2013 (tentatively October) 5. Event Time: 10:00 a.m. – 1:00 p.m.
6. Event Location: International Students Conference Room
7. How long has the project/event existed: 9 Years
8. How many students are served by this project/event:  
This event assists the outreach and recruitment office set recruitment goals for the 2013-2014 academic year outreach cycle. On average, outreach comes in contact with approximately 18,000 students per academic year, and the feedback received during the event helps us improve upon the services offered to students to help recruit them to the Pierce College Campus and potentially increase ASO participation.
9. ASO Funds Required: \$ 750.00
10. Narrative justification of why the project/event should receive ASO backing:

Each academic year, the high school outreach and recruitment office invites local LAUSD high school college counselors to provide us with feedback on the programs and services that the office provides their students during the academic year. Their feedback allows us to modify and develop Pierce College's services for the next freshmen class of Pierce College students. Events in the past have included ASO presentations to the counselors to better inform them of what ASO can offer students once enrolled at Pierce.

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

- |   |  |
|---|--|
| 1. New <u>X</u>   | Date <u>04/16/13</u>                         |
| 2. Renewal <u>    </u> Prior Year Budget \$ <u>          </u> | Vote: <u>4</u> Yes <u>0</u> No <u>0</u> Abst |
| 3. Date Received in Business Office <u>03/12/13</u>           | Amount \$ <u>0</u>                           |
| 4. Account Number <u>                  </u>                   |  |

(Continues on Second Page)

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
	<p>Funds will be utilized to provide breakfast and/or lunch and beverages for the attendees</p> <p>Funds will be used to purchase supplies and promotional Pierce College giveaways and to purchase decorations for the event</p>	\$ 750.00
<b>TOTAL ASO REQUEST</b>		\$ 750.00

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2013-2014 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name: Fitness Center – New Weights
2. Event Coordinator/Requestor  Matt Hank, Fitness Coordinator  3. Telephone  X2297
4. Event Date: 3/7/13 (date submitted) 5. Event Time \_\_\_\_\_ 6. Event Location: Fitness Center
7. How long has the project/event existed: Replacing broken equipment
8. How many students are served by this project/event  600+
9. ASO Funds Required \$  1203.26
10. Narrative justification of why the project/event should receive ASO backing.

The requested project is for a new set of weights for the fitness center. These particular weights are made of solid rubber and have a shelf life of about 3-5 years. The fitness center has been open for over 3 years now so many of our current weights are breaking down and need to be replaced. The requested sets of weights are a vital part of the training program for our athletic teams as well as used daily during the different Physical Education classes.

The fitness center is used by many different groups of students throughout the day. There are 9 different Physical Education classes this spring semester that conduct class in the fitness center and use the equipment daily. All 12 athletic teams use the fitness center, some teams utilizing it more than others. Also, Community Extension holds an "Open Gym" three times a week that is open to the public. I am predicting that well over 600 students will be effected by the replaced of these weights.

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

1. New
2. Renewal \_\_\_\_\_ Prior Year Budget \$ \_\_\_\_\_
3. Date Received in Business Office  03/07/13
4. Account Number \_\_\_\_\_

Date  04/16/13   
Vote:  4  Yes  0  No  0  Abst  
Amount \$  0

(Continues on Second Page)

ITEM NO	DETAILED EVENT DESCRIPTION WITH BREAKDOWN OF HOW MONEY WILL BE SPENT AND A PROJECTED BUDGET COST	
	<p>5 sets (product #: 8967-25) 25 lb PB Extreme Bumper Plates</p> <p>Freight</p> <p>Taxes</p>	<p>\$925.00</p> <p>\$195.00</p> <p>\$83.26</p>
	TOTAL ASO REQUEST	\$1203.26





# QUOTE

PO Box 8090  
 Cranston RI 02920-0090  
 Toll Free 1-888-527-6772  
 Toll Free Fax 1-800-859-4335  
 rob.lasorsa@performbetter.com

www.mfathletic.com

SHIP TO: Los Angeles Pierce College  
 Matthew Hank - Strength  
 6201 Winnetka Ave.  
 Woodland Hills, CA 91371

INSTRUCTIONS

SHIP POINT	SHIP VIA	SHIPPED DATE	TERMS
MFAC, LLC	UPS Freight		NET 30

CUSTOMER #	INVOICE DATE	ORDER #
756970	03/06/13	1655895-09
PO #	PAGE #	
	1	

BILL TO: Los Angeles Pierce College  
 Business Office  
 6201 Winnetka Ave.  
 Woodland Hills, CA 91371

LN #: DESCRIPTION:	ORDERED:	BACK ORDERED:	SHIPPED:	UM:	PRICE:	AMOUNT:
1 8907-25 25 lb PB Extreme Black Bumper Plates	5			pair	185.00	925.00
				Total		925.00
				Freight		195.00
				Taxes		83.26
				Invoice Total		1203.26

If placing an order and using a school purchase order, please reference quote number 1655895-00 on all paperwork and have the po faxed to (800) 859-4335 - Attention: Rob Lasorsa  
 Thank you,

*Everything Track & Field*



**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2012-2013 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name Extracurricular support for Roundup and Bull Students to attend 2 Journalism Assn. of Community Colleges Conference (one a State conf. and one a Southern Ca. conf.) \_\_\_\_\_
2. Event Coordinator/Requestor Jill Connelly Chair Media Arts Dept 3. Telephone ext 423 \_\_\_\_\_  
State Mar or Apr 2014 Thurs, Fri, Sat-all day Sacramento, CA
4. Event Date SoCal Oct 2013 \_\_\_\_\_ 5. Event Time Fri & Sat all day 6. Event Location CalState  
Fullerton, CA
7. How long has the project/event existed 56 years
8. How many students are served by this project/event Whole student population
9. ASO Funds Required \$ 2,000.00

10. Narrative justification of why the project/event should receive ASO backing.

Attending these conferences used to be an option for all students in our journalism, photography and broadcasting programs based on availability of position and class work not finances. Due to financial constraints and cutbacks to the program and to the students' personal monies, very few students can now attend these conferences. The program used to take as many as 20 students to these conferences. This year the number of students from our program representing Pierce College may be as few as two or three (a very small percentage of students enrolled in these programs).

Without ASO funding most students in our program will no longer have the option to expand their skills at these conferences and the positive attention brought to the Pierce campus by the continuous record for excellence at both of these conferences by the Roundup, Bull and radio students will no longer exist.

The campus as a whole benefits when any Pierce program establishes a reputation for excellence. Each degree holder and each transfer student improves his/her opportunities when coming from a college with a reputation for quality programs. Even if the student is not a part of the program with the reputation, the carry-over impact on each student is realized. In addition, the students who attend the conference learn new ideas and techniques, which are applied to the newspaper and magazine (in print and online) affecting the whole student population. In addition, ASO members benefit from having the highest quality communication vehicles possible on campus.

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

- |   |  |
|---|--|
| 1. New <u>X</u>                                     | Date <u>04/16/13</u>                         |
| 2. Renewal _____ Prior Year Budget \$ _____         | Vote: <u>4</u> Yes <u>0</u> No <u>0</u> Abst |
| 3. Date Received in Business Office <u>03/08/13</u> | Amount \$ <u>0</u>                           |
| 4. Account Number _____                             |  |

(Continues on Second Page)

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
1.	Journalism Association of Community Colleges State Conference Sacramento entry fees per student \$200. X 10 students	\$ 2,000.00
2.	Journalism Association of Community Colleges Southern California conference – Fullerton, CA entry fees per student \$70. X 10 students	\$ 700.00
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
<b>TOTAL ASO REQUEST</b>		<b>\$ 2,700.00</b>



Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
1.	Replacing old, outdated, damaged and lost VHS movies with new DVDs and replacing non-captioned movies with captioning to comply with law-mandated requirements	\$1,500.00
2.	Adding new DVDs featuring relevant new movies	\$1,000.00
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$ 2,500.00
<b>TOTAL ASO REQUEST</b>		

**LOS ANGELES PIERCE COLLEGE  
ASSOCIATED STUDENTS ORGANIZATION  
2012-2013 BUDGET REQUEST**

Return to Business Office  
By March 15, 2013

**DATA SUMMARY**

1. Project/Event Name The BULL magazine printing
2. Event Coordinator/Requestor Jill Connelly, Chair Media Arts Dept. 3. Telephone ext 4235  
Nov/Dec 2013 Campus-wide
4. Event Date May 2014 5. Event Time n/a 6. Event Location distribution
7. How long has the project/event existed 46 years
8. How many students are served by this project/event Entire campus population
9. ASO Funds Required \$ 4,000.00

10. Narrative justification of why the project/event should receive ASO backing.

For the general student population, the magazine is a publication that finds itself in the students' homes more than a newspaper would. The BULL offers students the opportunity to read more in depth articles about subjects covering a wider range than those published in the Roundup and, more importantly, it is a more permanent record of student life at Pierce College... such as coverage of "One day in the life of Pierce College."

The magazine although a class-taught product, does not receive any publication funding of the finished magazine. In addition, production costs are higher for magazines than newspapers. Magazines have more pages, higher quality paper and require binding. All of these things lead to a longer 'shelf life' for magazines and for college archives.

For students, the magazine provides an opportunity to do longer and more in-depth writing, requiring additional sources and research. This prepares students for numerous job opportunities. Many students prefer magazine publication to newspaper journalism as an outlet for their writing, editing and photography.

We have drastically reduced the printing costs of the magazine by changing printers, reducing number of pages, color on pages and lesser quality paper.

**BUDGET REQUEST**  
(BUSINESS Office Use)

**FINANCE COMMITTEE ACTION**

1. New X Date 04/16/13
2. Renewal      Prior Year Budget \$      Vote: 4 Yes 0 No 0 Abst
3. Date Received in Business Office 03/08/13 Amount \$ 0
4. Account Number

(Continues on Second Page)